

ACTIVITY REPORT, IQAC

**ORIENTATION PROGRAMME FOR
TEACHING AND NON-TEACHING STAFF
ON
QUALITY ISSUES WITH SPECIAL REFERENCE TO NAAC**

Organized by
**Internal Quality Assurance Cell (IQAC)
LALBABA COLLEGE**

Date: 28/07/2023 **Time: 11 a.m.** **Venue: Room No. 206**

Lalbaba College takes pride in its commitment to academic excellence and continuous improvement. In line with this ethos, the Internal Quality Assurance Cell (IQAC) organized an Orientation Programme for Teaching and Non-Teaching Staff on Quality Issues with Special Reference to NAAC standards. Held on 28th July 2023, this program served as a crucial platform for equipping our Teaching and Non-Teaching staff members with the necessary knowledge and tools to uphold and enhance the quality standards of our institution.

Quality assurance in higher education, particularly with respect to accreditation standards set by organizations like the National Assessment and Accreditation Council (NAAC), has become

Objective:

The objective of the orientation programme was to familiarize the teaching and non-teaching staff of Lalbaba College with quality issues, particularly with reference to NAAC standards, to enhance the institution's academic and administrative quality.

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increasingly paramount. As an institution dedicated to providing holistic education and fostering a culture of excellence, Lalbaba College recognizes the significance of aligning with these standards.



The orientation programme aimed to empower our Teaching and Non-Teaching staff members with insights into the intricacies of quality assurance, focusing on NAAC's criteria and guidelines. By enhancing their understanding of these standards, participants were better equipped to contribute to the continuous improvement of academic and administrative processes within the college.

Led by esteemed speakers including Dr. Sanjay Kumar, Principal, Dr. Chhatradhar Das, IQAC Coordinator, and Dr. Mala Aditya, NAAC Coordinator, the programme delved into various facets of quality enhancement. Through interactive sessions, informative presentations, and collaborative discussions, participants gained valuable insights and practical strategies to integrate quality measures into their daily roles and responsibilities.

The orientation programme underscored Lalbaba College's unwavering commitment to excellence, innovation, and continuous improvement. By investing in the professional development of our staff members, we reaffirm

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our dedication to providing students with a transformative educational experience that meets the highest standards of quality and integrity.

Speakers:

1. Dr. Sanjay Kumar, Principal
2. Dr. Chhatradhar Das, IQAC Coordinator
3. Dr. Mala Aditya, NAAC Coordinator

Details of the Program

Presentation:

- **Date:** 28th July 2023
- **Time:** 11 a.m.
- **Venue:** Room No. 206



Activities Remembered for the Forward:

- **Plan Formulation:** Academic, Administrative, Infrastructural, and Financial plans were formulated to address various aspects of quality enhancement.
- **Criteria-wise Activity:** Activities were organized based on NAAC criteria to ensure comprehensive coverage of quality parameters.
- **Department-wise Activity:** Each department undertook specific activities tailored to their respective needs and objectives.
- **Individual Activity:** Teachers engaged in various activities including research, teaching-learning initiatives, and administrative responsibilities.

Key Points Discussed:

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1. **Academic Plan:** Preparation, implementation, and supervision of academic activities including curriculum planning, examination processes, and academic audits.
2. **Administrative Plan:** Development and implementation of administrative processes, including MoUs, audits, and regulatory compliance.
3. **Infrastructural Plan:** Improvement of physical infrastructure and IT facilities to support effective teaching and learning.
4. **Financial Plan:** Mobilization of funds, maintenance of infrastructure, and support for staff welfare initiatives.
5. **Plan Implementation:** Detailed strategies for implementing various plans and monitoring their effectiveness.

Criteria-wise Activity: Activities were aligned with NAAC criteria, covering aspects such as curricular planning, teaching-learning processes, research, infrastructure, student support, governance, and institutional values.

Department-wise Activity: Each department undertook specific activities



related to curriculum development, mentoring, examination processes, and research initiatives tailored to their academic goals.

Individual Activity: Teachers will actively involve in various academic and administrative tasks, contributing to the overall quality enhancement efforts of the college.

Club Activities: Several clubs were established to promote extracurricular interests among students and staff,

fostering a holistic learning environment.

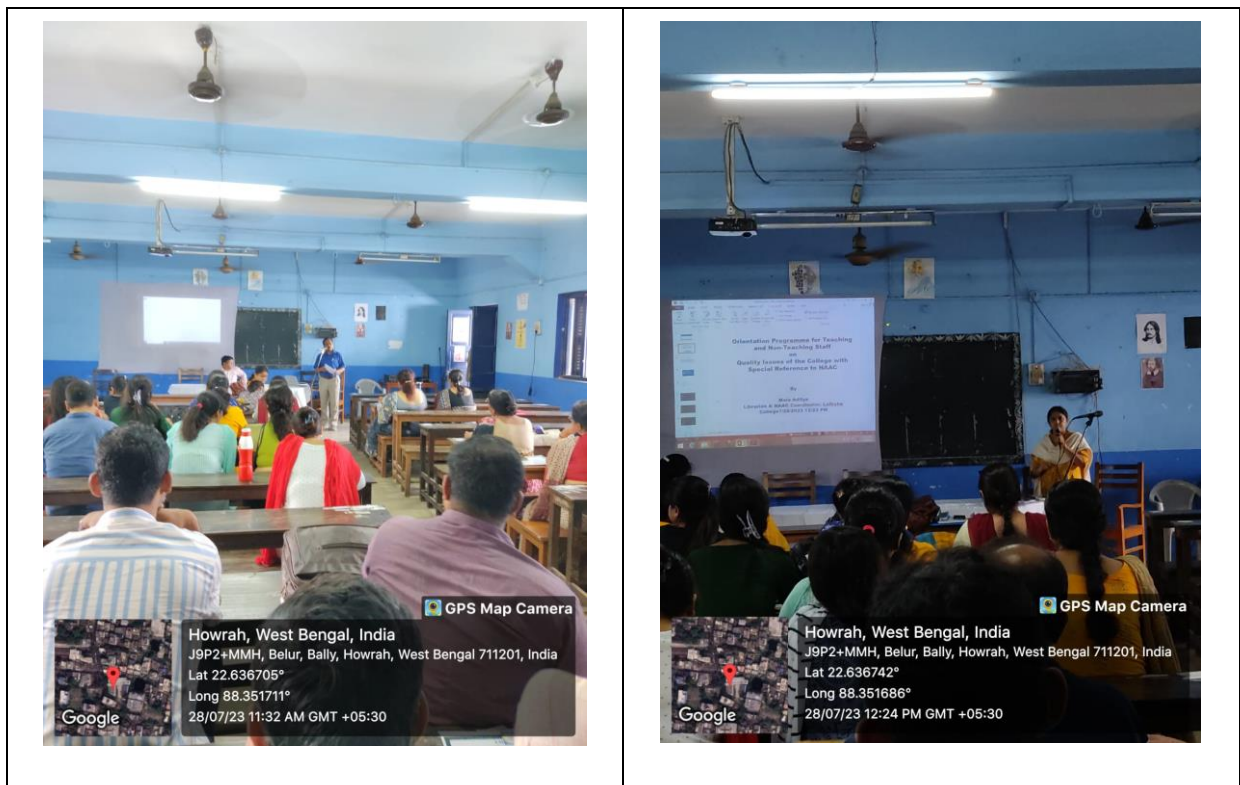
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Program Outcome: The program aimed at enhancing the understanding of quality assurance mechanisms among staff members, facilitating the implementation of quality initiatives, and ultimately improving the overall academic and administrative effectiveness of Lalbaba College.

Conclusion: The orientation programme provided valuable insights into quality enhancement measures, empowering staff members to contribute effectively towards the institution's overall development. The active participation of speakers and attendees ensured the success of the event in achieving its objectives.

Participation Status:

Faculty members	53
Staff	20



Signature Sheet

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Quality Issues with Special Reference to NAAC

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LALBABA COLLEGE

28th July, 2023

Signature Sheet for Participants

Sl. No.	Name	Department	Signature
1.	DR. JAYANTI CHAKRABORTY	BENGALI	<i>Chakraborty</i> 28.7.23
2.	DR. INDRANI DEY		—
3.	SRI PRADIPTA BAGCHI		—
4.	DR. KALYAN MAZUMDER		—
5.	SRI UJJAL ORAW		—
6.	DR. SOMA DAS		Soma Das. 28/07/23
7.	SRI KARTICK CHANDRA NAYEK	CHEMISTRY	<i>Kartick</i> 28/07/23
8.	DR. BARNALI NASKAR		—
9.	SMT. MITALI MUKHERJEE	COMMERCE	<i>Mitali</i> 28/7/23
10.	SRI RASH KUMAR DEY		<i>Rash Kumar Dey</i> 28/7/23
11.	DR. DILIP BARIK		—
12.	SRI MANJUR ALAM		<i>Manjur</i> 28/7/23
13.	SRI PRADYUT KR MAJUMDER		<i>Pradyut</i> 28/7/23
14.	SMT. EKANKI PATHAK		<i>Ekanke Pathak</i> 28/07/23
15.	SMT. MILITRA PAL		—
16.	SRI AMIT MITRA		<i>Amit</i> 28/7/23
17.	SRI ARUNANGSHU DAS SARMA		<i>Arunangshu</i> 28/7/23

[Signature]
Principal
Lalbaba College
117, G. T. Road, Belurmath
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[Signature] 28/7/23
Coordinator
Internal Quality Assurance Cell
Lalbaba College

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Sl. No.	Name	Department	Signature
18.	SMT. BARNALI HALDER		Barnali Halder 28/07/2023
19.	SRI DIPAYAN SINGHA		Dipayan Singha 28/7/23
20.	SRI PROSENJIT KARMAKAR		Prosenjit Karma 28/7/23
21.	SMT. SUCHANDRA MONDAL		Suchandra Mondal.
22.	SMT. SUMEDHA CHAKRABORTY (MAJUMDER)		—
23.	SMT. SWETA CHOWDHURY		Sweta Chowdhury
24.	SRI KRISHNENDU DAS		ECONOMICS
25.	SRI RONALD LEPCHA	—	
26.	SRI SOUMIK KANTI GHOSH	—	
27.	DR. SOURAV KUMAR DAS	—	
28.	DR. SULAGNA BHATTACHARYYA	Sulagna Bhattacharyya 28/7/23	
29.	SRI SUPRIO BISWAS	EDUCATION	Suprio Biswas
30.	SMT. KUHELIKA BAG		—
31.	SMT. PRIYANKA SAHA		Priyanka Saha.
32.	SMT. DEBOLINA MUKHERJEE		—
33.	SRI BISWAJIT GOSWAMI		Biswajit Goswami
* 34.	SMT. SOMA PAL		Soma Pal.

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Sl. No.	Name	Department	Signature
35.	SMT. ASOKA BHATTACHARYA		—
36.	SRI DEBASISH LAHIRI	ENGLISH	Debasish Lahiri - 28/7/23.
37.	SRI MRINAL SARKAR		Mrinal 28 th /7/23
38.	DR. SOMNATH PAUL		Somnath Paul - 28/7/23
39.	SMT. PAMELI PAL (GHOSH)		—
40.	SMT. AMREETA GHOSH	EVS	Amreeta Ghosh 28/7/23
41.	DR. SUNITA CHANDRA	GEOGRAPHY	Sunita Chandra 28/7/23
42.	SRI GOPAL ROY		Gopal 28/7/23
43.	DR. ANSAR KHAN		—
44.	SMT. RITUPARNA BISWAS		—
45.	DR. SANJAY KUMAR	HINDI	Sanjay Kumar 28/7/23
46.	DR. AJIT KUMAR SINGH		Ajit Kumar Singh 28.07.23
47.	DR. LALIT KUMAR JHA		—
48.	DR. NILAM MISHRA		—
49.	DR. SHIVANI GUPTA		—
50.	SMT. JAYASREE BOLER	HISTORY	Jayashree Boler 28/7/23
51.	DR. MILAN KANTI DAS		Milan Kanti Das 28/7/23

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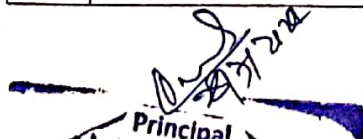
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Sl. No.	Name	Department	Signature
52.	MS. PRITI SINHA	History	Priti Sinha 28/7/23
53.	SMT. SOMA SARKAR		Soma Sarkar
54.	SRI ANANDA KUMAR DAS		Ananda Kumar Das - 28.7.23
55.	SMT. SOMA SARKAR (JR)		Soma Sarkar 28.7.23
56.	DR. MALA ADITYA	LIBRARY	Mala Aditya 28/7/23
57.	SRI JAGANNATH BISWAS	MATHEMATICS	Jagannath Biswas 28/7/23
58.	SRI PRASENJIT DEY		—
59.	SMT. AYESA KHATUN		—
60.	SMT. DEBASMITA GUIN		Debasmita Guin 28/07/23
61.	SMT. POULOMI BHATTACHARYYA		Bhattacharyya 28/7/23
62.	SRI RAJU HALDAR		—
63.	SRI SUPRIYA MAITY		Supriya Maity 28.07.2023
64.	SMT. SANHITA GHOSH		Sanhita Ghosh 28.7.23.
65.	SRI RAKESH MONDAL	Rakesh Mondal 28/07/23	
66.	SMT. BINGSHATI SARKAR	B Sarkar 28.07.2023	
67.	SMT. SOMA PARUI	PHILOSOPHY	Soma Parui 28/7/2023
68.	SMT. SUMITA CHAKRABORTY (PAL)		Sumita Chakraborty (Pal) 28/7/23


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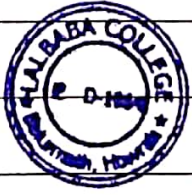

**Coordinator
Internal Quality Assurance Cell
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69.	SMT. ARUNDHATI GANGULY		<i>Arundhati Ganguly</i> 28/7/23
70.	SMT. IPSITA DUTTA		<i>Ipsita Dutta</i> 28.7.23
71.	DR. CHHATRADHAR DAS	PHYSICS	<i>Chhatradhar Das</i> 28/7/23
72.	DR. RUMA DAS		<i>Ruma Das</i> 28.07.23
73.	DR. GAUTAM MAJUMDAR	POLITICAL SCIENCE	—
74.	SMT. NIDHI CHOWDHARY		—
75.	SRI DEBASIS GHOSH		<i>Debasis Ghosh</i> 28/7/23
76.	SMT. SUMITA BHARATI (CHATTERJEE)		<i>Sumita Bharati</i>
77.	SMT. ISANI CHAKRABARTI	SANSKRIT	<i>Isani Chakrabarti</i> 28/7/23
78.	DR. BHUTNATH JANA		<i>Bhutnath Jana</i> 28/7/23
79.	DR. BIDISHA BANERJEE		—
80.	DR. MD. RASHID	URDU	—
81.	MD. GULZAR ALAM		<i>Gulzar Alam</i> 28/7/23 Coordinator Internal Quality Assurance Cell Lalbaba College
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83.	Principal Lalbaba College		
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Sl.No.	Name	Signature
1.	Alpana Bagani	Alpana Bagani
2.	Amar Dolui	Amar Dolui
3.	Animesh Das	Animesh Das
4.	Arabinda Mahajan	A. Mahajan. 28/7/23
5.	Dibakar Ghosh	Dhosh. 28/7/23
6.	Doli Biswas	Doli Biswas 28/07/23
7.	Indira Chatterjee	Indira Chatterjee 28/7/23
8.	Mali Bhowal	Mali Bhowal 28/07/23
9.	Nikhil Krishna Roy	Nikhil Krishna Roy 28/7/23
10.	Rajesh Balmiki	R. Balmiki 28/8/23
11.	Rajesh Halder	Rajesh Halder 28/7/23
12.	Rina Banerjee	R. Banerjee
13.	Shyam Sundar Balmiki	Shyam Sundar Balmiki
14.	Soma Mitra	
15.	Subhasis Bhattacharyya	Subhasis Bhattacharyya
16.	Sumit Sarkar	Sumit Sarkar 28.07.23
17.	Surajit Bera	Surajit Bera
18.	Surendranath Pramanik	Surendra Nath Pramanik
19.	Swarnalata Koley	Swarnalata Koley


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Sl.No.	Name	Signature
1.	Sonalikaarmakar	
2.	Bimal Pal.	Bimal Pal.
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