

LALBABA COLLEGE

A College Affiliated to the University of Calcutta



PROSPECTUS 2021-22

117, G.T. Road,
P.O. Belurmah,
Howrah 711202
West Bengal, INDIA

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THE COLLEGE AT A GLANCE

Name of the College	:	LALBABA COLLEGE
Academic & Administrative Headquarters	:	117, G.T. Road, P.O. Belurmath, Dist. Howrah West Bengal, India PIN 711202
Principal	:	Dr. Sanjay Kumar
Telephone	:	(033) 2654 6289 (EPABX)
E-mail	:	lalbabacollege@yahoo.com lalbabacollege@gmail.com
Website	:	http://www.lalbabacollege.in
Date of Foundation	:	August 5, 1964
Date of Affiliation	:	September 7, 1964
University to which Affiliated	:	The University of Calcutta
Date of UGC recognition	:	August 26, 1965
Type of Inclusion	:	Section 12B of the UGC Act
Date of last NAAC Accreditation	:	November 4, 2004
NAAC Accreditation Status	:	B+ Grade (Score : 78.00)
Type of College	:	Non-government
Financial Category of the College	:	Grant-in-aid
Location of the College	:	Urban
Catchment of the College	:	Co-Educational
Programmes Offered	:	Undergraduate
Existing Campus area of the College	:	1.561 acres (Existing Campus)
Second Campus area	:	8 Cottahas, 5 Chittaks, 9 sq.ft (Coming up soon)
Total Constructed area	:	3236.35 sq.m
Department of Studies:		
Honours Departments	:	Bengali, English, Hindi, Sanskrit, Urdu, History, Philosophy, Political Science, Education, Mathematics, Geography, Economics and Commerce
General Departments	:	Physics and Chemistry



Introduction

Lalbaba College is a conglomeration of approximately four thousand students, more than eighty teachers and more than twenty non-teaching staff. It has grown into a seminary of modern learning over the years. The catchment area of the college includes its adjacent agricultural and industrialized region of the district of Howrah as also neighbouring agricultural belt of the district of Hooghly. Although initially conceived merely to promote higher education among the local youth, its hinterland of student input has increased immensely during the last decade. Students

today rush here to materialize their dreams with regard to choice of subjects in higher education from distant areas connected by the Barddhaman Main and Chord lines and the Tarakeswar section of Eastern Railway and the Kharagpur section of South Eastern Railway. This is because of the fact that the college is located adjacent to Kolkata. It is just on the opposite bank of the river Hooghly next to Belur Math, the world famous monastic establishment founded by Swami Vivekananda. It is easily accessible by rail, only six kilometers journey from Howrah and fifteen

kilometers from Sealdah. The nearest railway stations are Belur in the Howrah – Barddhaman Section, Belurmath in Howrah – Belurmath Section and Bally Ghat in the Sealdah – Dankuni Section of Eastern Railway. As the college is situated conveniently besides Grand Trunk Road, the facility of frequent bus services can

also be availed of to reach the college. The inmates of the college provide a metropolitan and cosmopolitan outlook, as both Bengali and Hindi speaking families send their wards to this college. The college has no aristocratic aura since most of the students are from middle and lower-middle class families.



Founding of the College

In the 19th century and early 20th century, the locality of Belur, Bally and its adjacent areas had a number of good schools in which children from the local industrialists, aristocratic families as well as common people attended. There was no institution for higher learning in the locality, as a result higher education became a problem for many and they are to travel to Kolkata to get admitted.

In the fourth and fifth decade of the 20th century, Lalbaba, the renowned Sikh Panth, after whom the College was established. had a huge influence in the Belur area. The local affluent industrialists like Rameshwar Agarwal,

Mahender Sing and Dhiman Family became the disciples of Saint Lalbaba. Due to the endeavour and active participation of the disciples the small hut-like Ashram of the Panth was converted into an organised Ashram with temple, orphanage and monk quarters. This Ashram started various philanthropical works in the Belur locality. During the partition in 1947, the disciples of Lalbaba used to regularly visit Sealdah Station to distribute foods and water among the Refugees.

Saint Lalbaba was a self-taught Haryana born ascetic of the 'Udasi' sect of the Sikh Panth. The word 'udasi' has been derived from the Sanskrit word 'udas', which means

'detachment'. The word 'udasi' may also mean indifference to or renunciation of worldly concerns. The Udasis have withdrawn themselves from worldly desires and lead a life of sainthood. Saint Lalbaba was one of such udasi Sikh Panth. Details of His early life and family background are still not clearly known.

The Udasi sect of Sikhs worship five Hindu deities: Shiva, Vishnu, Durga, Ganesha and Surya. They interpret the Sikh scripture 'Guru Granth Sahib' in Vedic terms. In the late 19th century when a religious movement named 'Singh Sabha Movement' emerged, the 'Khalsha' sect of the Sikhs started dominating over the entire Sikh religion. By this time, the members of the Udasi sect were expelled from Sikh shrines. Lalbaba was probably one of such saints who was expelled and took shelter at Belur on the bank of the river Ganges and created a hut like Asrama. It is believed that Saint Lalbaba had numerous spiritual powers. He spent many days buried underground to complete His meditation.



Saint Lalbaba's favourite colour was red. The clothes He would wear were red, made of rags and stitched in the Bengali style of 'kantha'. He was given the name Lalbaba by his disciples probably because of His preference for red colour. His long 'Jata' (matted hair) was very much striking. He led a very simple life. He used to inspire His disciples to pursue spiritual development along with rendering social services.

As the guru of local industrialist families, he advised about the foundation of an institution of higher learning for the local children which was till then remained a very neglected issue. This saint has varied and often amazing experiences of life insisted on *“diffusion of education to enable individual to develop their innate abilities, to adjust successfully with the environment and to realize their best self.”*

This idea took some concrete shape after his demise when some of his disciples founded the Lalbaba Trust to perpetuate the sacred memory of this great sage and to continue philanthropical work. It took the lead to establish a collegiate educational complex (consisting of a school, college and *ashrama*) to impart his views, *“where along with University curriculum sincere efforts should be made to enable the learners to think clearly and act rightly with an ultimate aim of social progress through manifestation of perfection inherent in man”*.

As a part of this collegiate educational complex, the Lalbaba Trust supported by some social workers of the locality established the college on August 5, 1964. It was affiliated to the University of Calcutta to provide education at the undergraduate level to the local students. At the time of foundation, the Lalbaba Trust was responsible for running the entire complex consisting of the school and *ashrama* apart from the college. However, over the years the college governing body has become independent and is no more run by the Trust. The college started its journey in an old building located adjacent to the present complex with B.A. and B.Com Pass courses. Honours courses were initially introduced in Bengali and Accountancy. Over the years, the college gradually expanded and introduced a number of Honours courses and a full-fledged Science stream. Currently the college provides Honours Courses in thirteen subjects.



Missions of the College

The college is committed to provide education at the undergraduate level to the neighbourhood students. Irrespective of caste, class, creed, religious affiliation or gender, it aims at providing generous scope for higher education to the local youth. The mission of the college is *pursuit of knowledge through participation in academic and extra-curricular activities and developing strong personal values*. The college prizes personal touch, a value which the society is fast losing. Its programmes are addressed to the evolving needs of locality. The college takes pride in

emphasizing those practices that help the students to acquire knowledge and experience which prepares them for a fruitful future. The college believes, this would provide a meaningful contribution to the community. The major consideration that is addressed by its goals and objectives is to prepare the students to work in an information-rich technology-driven world; hence it can be mentioned that it works for the nation as well as the civilization by means of generating human resource.

Aims and Objectives

- ❖ Create an environment to foster pursuit of excellence in such that each of the students receive opportunity to reach the maximum scholastic experience.
- ❖ Motivate students to achieve their full academic potential.
- ❖ Provide quality education in a disciplined, caring, stimulating environment.
- ❖ Foster personal qualities like honesty, integrity, truthfulness and endeavouring to provide the students with good moral values by gaining understanding of respect for other cultures and community responsibility towards less privileged.

- ❖ Develop qualities like leadership, teamwork, responsibilities, self-esteem and self-awareness.
- ❖ Recognizing and complementing the efforts, achievement and success of the students to increase their self-confidence.
- ❖ Develop into a leading institution in the locality providing well resourced, highly academic and holistic education to the local youth.



Visions of the College

- Completion of the ambitious new building with sufficient amenities at the Second Campus of the college.
- Major recasting of the main college building for providing new facilities.
- Enhancement of intake capacity with course diversification.
- Introduction of a number of new Honours Courses at the Undergraduate level.
- Offering Post-graduate courses covering conventional and emerging disciplines.
- Self-financing courses in the emerging areas.
- Add-on Evening Specialized Courses: Certificate, Diploma & Advanced Diploma Levels.
- More Distance Learning Centres in collaboration with Universities.
- Establishment of a number of Centres & Cells: Women's Study Centre, Entrepreneurship Development Centre, Career & Counselling Cell.
- Formal Coaching for NET/SLET.
- Upgraded infrastructural facilities associated with teaching-learning.
- Conference Rooms, Seminar Halls, Committee Rooms, Cubicles for Individual Full-time faculty with IT facilities, Dedicated Examination Halls & Tutorial Rooms.
- Refurbishment of Central Library with separate Journal, Reference, e-library, Book Bank Sections.

- Enhanced facilities for Research & Publication of the faculty members.
- Organizing of National & International Level Seminars.
- Enhanced facilities for differently-abled students, staff and faculty.
- Thrust on internal resource generation and exposure of students to business houses.



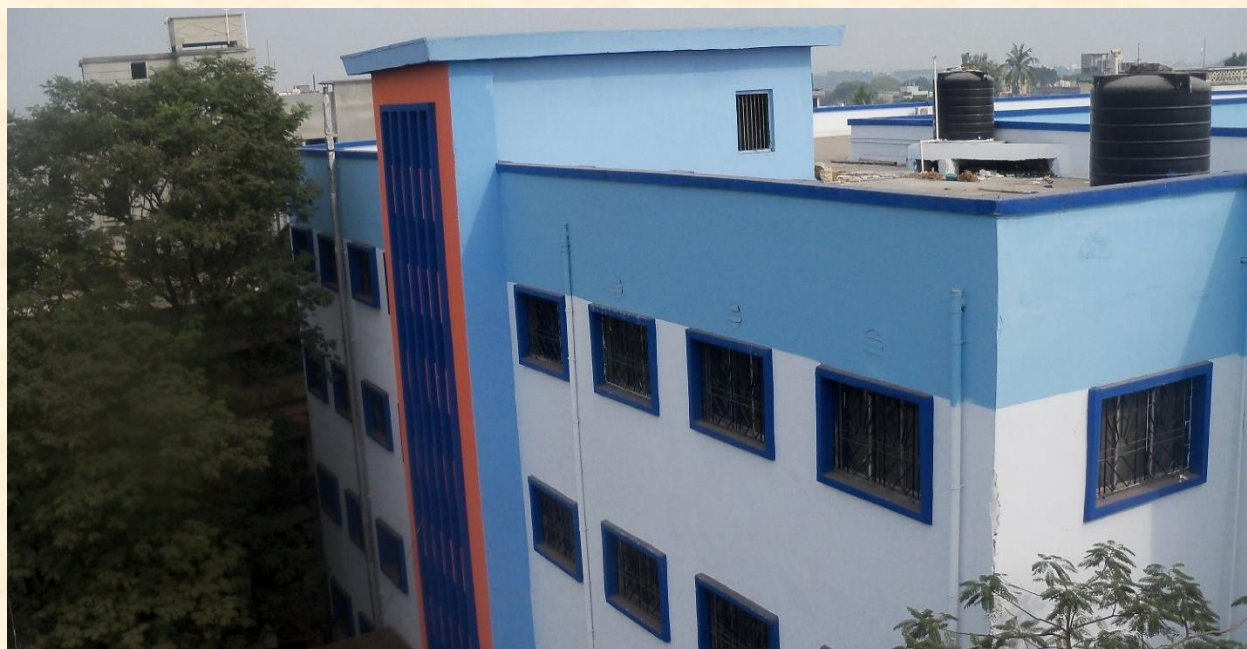
Management of the College

The management of the college, under the present set up is vested in the Principal, who in consultation with and under the guidance of the Governing Body administers the institution. The present supportive and progressive Governing Body is formed as per provisions of Chapter VII of the Calcutta University First Statutes, 1979, and its subsequent amendments and of Chapter II of West Bengal Universities and Colleges (Administration and Regulation) Act, 2017. As an apex body, it regulates all endeavours of the college. Its meetings are held on regular basis

and it encourages principles of professional management, as the Statute has made this body responsible for proper management of affairs of the college. At present, a leading group of academics nominated by the State Government, West Bengal State Council of Higher Education and the University, eminent personalities of the locality interested in education and representatives from the teachers, the students and the non-teaching staff have shaped this eleven member premier body of the college.

The Governing Body

- | | | |
|-----------------------------|---|---|
| 1. Sri Prabir Raychoudhuri | : | President, Lalbaba College, nominated by the State Government |
| 2. Dr. Sanjay Kumar | : | Principal & <i>ex-officio</i> Secretary, Lalbaba College |
| 3. Dr. Debdulal Dutta Roy | : | State Government Nominee |
| 4. Prof. Subrata Basak | : | State Government Nominee |
| 5. Vacant | : | West Bengal Council of Higher Education Council Nominee |
| 6. Dr. Sudipa Bandyopadhyay | : | Calcutta University Nominee |
| 7. Dr. Swati Dutta | : | Calcutta University Nominee |
| 8. Sri Pradipta Bagchi | : | Teachers' Representative |
| 9. Dr. Kalyan Mazumder | : | Teachers' Representative |
| 10. Sm. Nidhi Chowdhary | : | Teachers' Representative |
| 11. Sri Amar Dolui | : | Non-teaching Employees' Representative |
| 12. Sri Abhishek Kumar | : | General Secretary, Students Union, Students' Representative |



Functioning of the College

The college is dedicated to the **principle of decentralization** and works on the basis of Committee system. In conformity to the guidelines of the parent University, various Committees and Sub-Committees are formed

either by the Governing Body or the Principal with their authority and mutual responsibility, relationship etc. clearly outlined. These components of the college administration are believed to be the key to its effective and

smooth running and they meet regularly to streamline college administration. At present,

the prominent Committees, Sub-Committees & Cells of the college are as below:

1. Academic Sub-Committee;
2. Finance Sub-Committee;
3. Building Committee;
4. Students Welfare Committee;
5. Admission Sub-Committee;
6. Examination Sub-Committee;
7. Routine Sub-Committee;
8. Library Sub-Committee;
9. Research Sub-Committee;
10. Seminar Sub-Committee;
11. Provident Fund Sub-Committee;
12. Purchase, Maintenance & Development Sub-Committee;
13. Service Book Sub-Committee;
14. College Beautification Sub-Committee;
15. Cultural & Farewell Sub-Committee;
16. Attendance & Result Review Sub-Committee;
17. Alumni Association;
18. Career Counselling Cell;
19. Women's Cell; and
20. Grievance Redressal Cell.

The Internal Quality Assurance Cell

The Governing Body, following the guidelines issued by National Assessment and Accreditation Council (NAAC), Bangalore, formed the Internal Quality Assurance Cell (IQAC) to streamline development of the college from the viewpoint of the challenges the college will have to face in the years to come. This guideline is a resultant of an assessment conducted by NAAC in 2004. This is one of the premier colleges in the district to have assessed by NAAC and they have **accredited the college with B+ level** (with an Institutional Score of 78%) for the next five years.

College Infrastructure

The present college building is an L-shaped four-storied one annexed with a three-storied building and has spacious classrooms with adequate furnishing and IT equipment. Among other infrastructural facilities, it has a rich library with a comfortable reading room and adequately equipped common rooms. A point in this connection needs mentioning is that

during the last few years infrastructural development has taken the college by storm. The entire college is now renovated. It is expected that all these would help creating a cheerful environment in the college to develop the potentials of all students.

The Central Library

Central Library is one of the vital and proactive organs of the college. It has a collection of nearly 35,000 books, subscribes a number of journals and daily newspapers. The library has grown over years utilizing financial assistance of the University Grants Commission and personal contributions of the former and present teachers besides making use of own resources of the college. The library offers its reading materials for the use of all its members, six days a week and ten hours a day. The library staffs are very zealous to help and work industriously to keep the fervour of learning alive. The library remains closed on all Sundays and scheduled holidays.



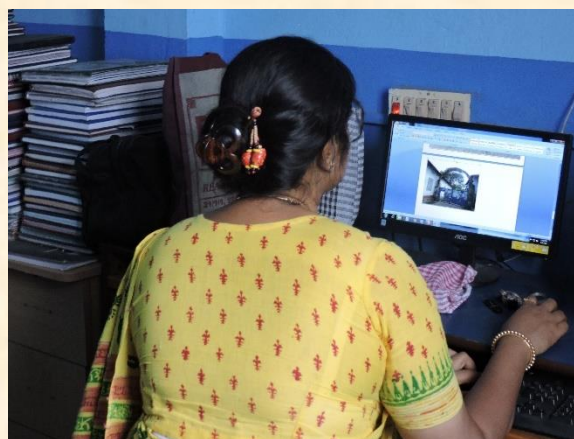
The Computer Laboratory

The college has become successful in establishing a Computer Laboratory exploring M.P. Local Area Development scheme. Twenty two new computers are installed and interconnected through Local Area Network. The laboratory is also connected by Hi-speed internet facility. Students of the college for whom computer training has been made mandatory by the University can make use of this infrastructure for academic purposes.



Computerization at the College

Computerization leads to speed, accuracy, standardization and easy retrieval of information at the click of a mouse. The air-conditioned laboratory of the Department of Geography is well equipped with eleven computers having hi-speed internet facilities and the students can make use of it for learning purpose. GIS software is provided at the laboratory of the Department of Geography and this facility is being used by the students of the department for academic purpose. GPS technology has also been accommodated for use of this Department. The Department is also upgraded with basic e-classroom facilities. The laboratory of the Departments of Physics is also equipped with computers for use of students.



The Internal Quality Assurance Cell (IQAC) is also equipped with computers having hi-speed internet facility, network colour laser printers

with scanners. The college at the auspices of UGC has established UGC Network Resource Centre (UGC-NRC) having computers with hi-speed internet connectivity and laserjet printers.

The college office is now fully computerized having its office software package using a number of computers, network printers interconnected with LAN. The Central Library of the college is partially computerized. It is now in the process of installing SOUL v.2 software for library management. The Study Centre of Netaji Subhas Open University (NSOU) has also a dedicated computer used for its official purpose. All computers in the college are under a central local network.

The Sarat Chandra Sabhagriha (Auditorium)



A spacious auditorium came up under the M.P. Local Area Development scheme with an accommodation of nearly 300 persons. Here the college organizes various seminars and cultural programmes.

Other Facilities

- Airy, spacious and well-furnished large classrooms with Public address systems



- Separate air-conditioned laboratories for laboratory-based subjects like Geography and Commerce



- Non-air-conditioned equipped laboratories for the Departments of Physics and Chemistry.



- Overhead Projectors (OHPs) and Digital Hardcopy Projectors, short throw and long throw Projectors for demonstration purposes
- Separate common rooms for boys and girls with arrangements for indoor games



- Filtered Cool Drinking Water supply for all its constellations



- Silent Green Generator to fight power problems

- Fire extinguishers at strategic points
- Mukta Mancha (Open Air Podium)
- Air-Conditioned Computer Server Room and Internal Quality Assurance Cell (IQAC)
- 24 hours CCTV surveillance for better safety



- Security Guards at Main Gates



The Academic Community

A host of eminent, scholarly and enthusiastic faculty members, under the leadership of the Principal, has taken the charge of teaching-learning in the college. A good number of the

faculty members are engaged in active research by undertaking projects, publishing articles in academic journals and working on doctoral programmes.

The Faculty

Principal: Dr. Sanjay Kumar, M.A., M.Phil., Ph.D.

Department of Bengali

1. Dr. Indrani Dey, Associate Professor, M.A., Ph.D (In-charge of the Department)
2. Dr. Jayanti Chakraborty, Associate Professor, M.A., Ph.D.
3. Sri Pradipta Bagchi, Associate Professor, M.A.



4. Dr. Kalyan Mazumder, Assistant Professor, M.A., Ph.D.
5. Sri Ujjal Oraw, Assistant Professor, M.A., B.Ed., M.Phil.
6. Dr. Soma Das, State Aided College Teacher, Category I, M.A., B.Ed., Ph.D.
7. Sm. Jhinuk Podder, State Aided College Teacher, Category II, M.A., M.Phil.
8. Sm. Arundhati Mukherjee, State Aided College Teacher, Category II, M.A., M.Phil. B.Ed.

Department of English

1. Sm. Asoka Bhattacharya, Associate Professor, M.A., M.Phil.
2. Sri Debasish Lahiri, Assistant Professor, M.A. (In-charge of the Department)
3. Sri Mrinal Sarkar, Assistant Professor, M.A., M.Phil.
4. Dr. Somnath Paul, Assistant Professor, M.A., M.Phil., Ph.D.
5. Sm. Parnali Pal (Ghosh), State Aided College Teacher, Category II, M.A.

Department of Hindi

1. Dr. Ajit Kumar Singh, Associate Professor, M.A., M.Ed., Ph.D.
2. Dr. Lalit Kumar Jha, Associate Professor, M.A. Ph.D. (In-charge of the Department)
3. Dr. Nilam Mishra, State Aided College Teacher, Category I, M.A., Ph.D.
4. Dr. Shivani Gupta, State Aided College Teacher, Category I, M.A., Ph.D.

Department of Sanskrit

1. Sm. Isani Chakrabarti, Assistant Professor, M.A., M.Phil.
2. Dr. Bhutnath Jana, Assistant Professor, M.A., M.Phil., Ph.D. (In-charge of the Department)
3. Dr. Bidisha Banerjee, State Aided College Teacher, Category I, M.A., M.Phil., Ph.D.

Department of Urdu

1. Md. Gulzar Alam, State Aided College Teacher, Category I, M.A., M.Phil.
2. Dr. Md. Rashid, State Aided College Teacher, Category II, M.A., M.Phil., Ph.D. (In-charge of the Department)

Department of History

1. Sm. Jayasree Boler (Mukhopadhyay), Associate Professor, M.A., M.Phil. (In-charge of the Department)
2. Dr. Milan Kanti Das, Assistant Professor, M.A., B.Ed., Ph.D.
3. Ms. Priti Sinha, Assistant Professor, M.A., M.Phil.
4. Sm. Soma Sarkar, State Aided College Teacher, Category II, M.A., M.Phil.
5. Sri Ananda Kumar Das, State Aided College Teacher, Category II, M.A., B.Ed.
6. Sm. Soma Sarkar (Jr.), State Aided College Teacher, Category II, M.A.

Department of Political Science

1. Dr. Gautam Majumdar, Associate Professor, M.A., Ph.D. (In-charge of the Department)

2. Sm. Nidhi Chowdhary, Assistant Professor, M.A., M.Phil.
3. Sri Debasis Ghosh, Assistant Professor, M.A., B.Ed.
4. Sm. Sumita Bharati (Chatterjee), State Aided College Teacher, Category II, M.A.

Department of Philosophy

1. Sm. Sanhita Ghosh, Assistant Professor, M.A., M.Phil.
2. Sri Rakesh Mondal, Assistant Professor, M.A., M.Phil. (In-charge of the Department)
3. Sm. Bingshati Sarkar, Assistant Professor, M.A., B.Ed., M.Phil
4. Sm. Ipsita Dutta, State Aided College Teacher, Category I, M.A., M.Phil.
5. Sm. Sumita Chakraborty (Pal), State Aided College Teacher, Category II, M.A.
6. Sm. Soma Parui, State Aided College Teacher, Category II, M.A.
7. Sm. Arundhati Ganguly, State Aided College Teacher, Category II, M.A., B.Ed.

Department of Education

1. Sri Suprio Biswas, Assistant Professor, M.A., PGDGC. (In-charge of the Department)
2. Sm. Kuhelika Bag, State Aided College Teacher, Category II, M.A.
3. Sm. Priyanka Saha, State Aided College Teacher, Category II, M.A., B.Ed.
4. Sm. Debolina Mukherjee, State Aided College Teacher, Category II, M.A.
5. Sri Biswajit Goswami, State Aided College Teacher, Category II, M.A., M.Ed., PGDGC, M.Phil.
6. Sm. Soma Pal, State Aided College Teacher, Category II, M.A., B.Ed.

Department of Economics

1. Sri Krishnendu Das, Assistant Professor, M.A. (In-charge of the Department)
2. Ronald Lepcha, Assistant Professor, M.A.
3. Dr. Sourav Kumar Das, State Aided College Teacher, Category I, MA., Ph.D
4. Dr. Sulagna Bhattacharyya, State Aided College Teacher, Category I, M.Sc., M.Phil., Ph.D.
5. Sri Soumik Kanti Ghosh, State Aided College Teacher, Category II, M.A. (Double), PGDMM, Dip-in-Journalism, Dip-in-Media Studies: Film & Television, Master of Business Administration.
6. Sm. Militra Pal, State Aided College Teacher, Category II, M.Sc.
7. Sm. Ekanki Pathak, State Aided College Teacher, Category II, M.A.

Department of Geography

1. Dr. Sunita Chandra, Associate Professor, M.A., B.Ed., Ph.D.
2. Sri Gopal Roy, Assistant Professor, M.Sc., B.Ed. (In-charge of the Department)
3. Dr. Ansar Khan, Assistant Professor, M.Sc., Ph.D.
4. Sm. Rituparna Biswas, State Aided College Teacher, Category II, M.Sc., B.Ed.

Department of Environment Science

1. Sm. Amreeta Ghosh, State Aided College Teacher, Category II, M.Sc. (In-charge of the Department)

Department of Physics

1. Dr. Chhatradhar Das, Laboratory Instructor (Associate Professor Scale), M.Sc. (Double), M.Phil, PGDCA, Ph.D.
2. Dr. Ruma Das, Assistant Professor, M.Sc., Ph.D. (In-charge of the Department)

Department of Chemistry

1. Sri Kartick Chandra Nayek, Assistant Professor, M.Sc. (In-charge of the Department)
2. Dr. Barnali Naskar, State Aided College Teacher, Category I, M.Sc., Ph.D.

Department of Mathematics

3. Sri Jagannath Biswas, Assistant Professor, M.Sc. (In-charge of the Department)
4. Sri Prasenjit Dey, State Aided College Teacher, Category I, M.Sc.
5. Ayesa Khatun, State Aided College Teacher, Category I, M.Sc., B.Ed.
6. Sri Supriya Maity, State Aided College Teacher, Category II, M.Sc., B.Ed.
7. Sm. Debasmita Guin, State Aided College Teacher, Category II, M.Sc., B.Ed.
8. Sm. Poulomi Bhattacharyya, State Aided College Teacher, Category II, M.Sc., B.Ed.
9. Sri Raju Haldar, State Aided College Teacher, Category II, M.Sc., B.Ed., M.Ed.

Department of Commerce

1. Sm. Mitali Mukherjee, Associate Professor, M.Com. (In-charge of the Department)
2. Sri Rash Kumar Dey, Associate Professor, M.Com, PGDFM.
3. Sri Dilip Barik, Associate Professor, M.Com, M.Phil., AICWA.
4. Manjur Alam, Assistant Professor, M.Com., B.Ed., M.A. (Education)
5. Sri Dipayan Singha, State Aided College Teacher, Category I, M.Com.
6. Sri Pradyut Kumar Majumder, State Aided College Teacher, Category II, M.Com.
7. Sm. Sweta Chowdhury, State Aided College Teacher, Category II, M.Com, B.Ed.
8. Sm. Barnali Halder, State Aided College Teacher, Category II, M.Com.
9. Sm. Suchandra Mondal, State Aided College Teacher, Category II, M.Com.
10. Sri Amit Mitra, State Aided College Teacher, Category II, M.Com.
11. Sm. Sumedha Chakraborty (Majumdar), State Aided College Teacher, Category II, M.Com.
12. Sri Arunangshu Das Sarma, State Aided College Teacher, Category II, M.Com., M.Phil.
13. Sri Prosenjit Karmakar, State Aided College Teacher, Category II, M.Com.

Central Library

1. Dr. Mala Aditya, Librarian, M.LIS., Ph.D.

Officials

Bursar:

Sri Gopal Roy, Assistant Professor, M.Sc., B.Ed.

Associate NCC Officer:

Vacant

Coordinator, NSOU Study Centre:

Dr. Dr. Ajit Kumar Singh, M.A., M.Ed., Ph.D.

Coordinator, IQAC:

Sri Pradipta Bagchi, M.A.

Range of Programmes

The college offers academic programmes of the University of Calcutta which include full-time Three Year Degree Programmes in Bachelor of Arts, Bachelor of Commerce and Bachelor of Science. In Bachelor of Arts programmes both Honours and General courses are offered in literature subjects like Bengali, English, Hindi, Sanskrit and Urdu and in Social Sciences like History, Philosophy, Political Science and Education. Programme options available in Bachelor of Science include Honours and General courses in Mathematics, Geography and Economics. Physics and Chemistry are provided only as General course in this institution. Honours course in Accounting and Finance is available as a programme option besides regular General course for Bachelor of Commerce.



Admission

Online admission to the first year classes are open to all candidates declared eligible as per Calcutta University rules and college norms formulated by the Admission Sub-Committee. Immediately after the publication of results of the Higher Secondary Examination, exact dates for online application are notified at the college notice board, Website and otherwise. Admission of the students in this institution is made strictly on the basis of merit, availability of seats and fulfilment of certain formalities.

Intake Capacity

The following is the present intake capacity in different courses for the current year:

Section	Level	Courses	Total Seats Available	General	SC 22%	ST 6%	OBC A 10%	OBC B 7%	
Day	General	Bachelor of Arts	127	70	28	8	12	9	
		Bachelor of Science (pure)	38	21	8	2	4	3	
		Bachelor of Arts/Science Geography	38	21	8	2	4	3	
		Bachelor of Commerce	223	123	49	13	22	16	
	Honours	Bachelor of Arts	Bengali	93	51	21	6	9	6
			English	93	51	21	6	9	6
			Hindi	32	18	7	2	3	2
			Sanskrit	32	18	7	2	3	2
			History	123	68	27	7	13	8
			Political Science	111	61	24	7	11	8
			Philosophy	62	34	14	4	6	4
		Bachelor of Science	Mathematics	20	12	4	1	2	1
			Economics	37	20	8	2	4	3
			Geography	61	34	13	4	6	4
Bachelor of Commerce	Accounting and Finance	123	68	27	7	13	8		
Morning	General	Bachelor of Arts	254	140	56	15	25	18	
		Bachelor of Commerce	223	123	49	13	22	16	
	Honours	Bachelor of Arts	Bengali	93	51	21	6	9	6
			Urdu	25	14	6	1	2	2
			Education	25	14	6	1	2	2
	Bachelor of Commerce	Accounting and Finance	123	68	27	7	13	8	
Total			1956						

- Persons with disabilities having 40% and above degree of disability will enjoy a 3% reservation (horizontal) in each of the categories, i.e. in SC, ST, OBC-A, OBC-B and in the Unreserved or General Category, and such candidates, if available, shall be placed towards the top of the list prepared for each category of students.
- The PWD candidates claiming seats under reserved category are required to produce appropriate PWD certificates issued by the competent authority satisfying the following criteria:

Officer-in-Charge or Medical Head of Primary Health Centres, Block Primary Health Centres, State General Hospitals, Rural Hospitals, Sub-Divisional Hospitals or the District Hospitals run by the State Government or any hospital run by a statutory body or authority.

- PWD candidates hailing from states other than West Bengal are not eligible for such benefits and they will be treated as General category candidates.
- For advancement of the economically weaker section (EWS) of the society, a special provision of reservation subject to a maximum of 10% of total seats in each category for the economically weaker sections will be applicable during admission.
- The benefit of reservation under EWS can be availed of if an Income and Asset Certificate in prescribed format is issued by (i) Block Development Officers for rural areas, (ii) Sub-Divisional Officers for Municipalities and (3) DWO, Kolkata for KMC areas.

Admission Rules and Regulations

1. A candidate who has passed the Higher Secondary (10+2) or its equivalent Examination with at least 35 percent marks is eligible to seek admission to the Semester-wise Three Year B.A./B.Sc./B.Com General Course of Studies provided the applicant has also passed in English having full marks of not less than 100.
2. Candidates who have passed with atleast 35 percent marks the Higher Secondary (10+2) Vocational Examination conducted by West Bengal Council of Vocational Education and Training shall be eligible to seek admission to the Semester-wise Three Year B.A./B.Com. General Course of Studies taking the subjects of Humanities and Commerce only.
3. Candidates having passed the Higher Secondary Examination (10+2) in Business and Commerce with atleast 35 percent marks shall be eligible for admission to the Semester-wise Three Year B.Com General Course of Studies. Further he is required to pass any of the subjects as mentioned below:
Accountancy, Business Economics including Business Mathematics, Business Organisation, Mathematics, Economics, Statistics, Commerce, Accounts, Business Studies, Financial Accounting, Office and Secretarial Practice, Elements of Cost Accountancy and Auditing, Book Keeping, Business Mathematics, Cost Accountancy & Principle of Management, Commercial Law and preliminaries of Auditing, Costing and Taxation.
4. Candidates who have passed Higher Secondary Examination (10+2) in Science Stream are also eligible for admission to the Semester-wise Three Year B.A./B.Com Honours and General Courses besides B.Sc. Honours and General Courses.
5. Candidates opting for Practical based subjects are required to get passed both in theoretical and practical papers at the Higher Secondary Examination.
6. A candidate shall be allowed to take up Honours in Economics if passed in Mathematics/Business Mathematics at the Higher Secondary Examination (10+2) conducted by the West Bengal Council of Higher Secondary Education or its equivalent examination. Students who have passed Business Economics including Business Mathematics in Higher Secondary (10+2) level from West Bengal Council of Higher Secondary Education are also eligible for admission in the Honours Course in Economics.

7. No candidate shall be allowed for admission after a lapse of more than 5 years from the year of passing previous qualifying examination or discontinuation of recognized regular Course of Studies after passing the previous qualifying examination.
8. For the purpose of determining eligibility for admission to the Honours Course, aggregate marks shall be calculated by adding the marks scored in the subject plus the marks scored in top-four subjects in order of marks secured by the candidate. For admission to General course only the marks scored in top-four subjects in order of marks secured by the candidate will be considered. Marks in compulsory Environmental Education/Studies shall not be taken into account for calculation of aggregate marks. If the subject Environmental Science is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.
9. (a) A candidate taking up Honours Course in a subject must have obtained:
 - (i) A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination
 - Or
 - (ii) 55% marks in the subject or related subject at the previous qualifying examination (only for B.Com Honours Courses)
 - Or
 - (iii) 50% marks in the aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all other clauses are satisfied (Only for B.A./B.Sc Honours Courses)
- (b) However, candidates belonging to the Schedule Caste or Schedule Tribe Community taking up Honours Course of Study must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject or related subjects at the previous qualifying examination, as the case may be.
10. Related Subjects considered for Honours:
 - (a) For B.Com Honours Course in “**Accounting and Finance**”, the word “Subject” or “related subject” shall mean the following:

Accountancy, Business Economics including Business Mathematics, Business Organisation, Mathematics, Business Mathematics, Economics, Statistics, Business Studies, Office and Secretarial Practice, Financial Accounting, Elements of Cost Accountancy and Auditing, Book Keeping, Commerce, Cost Accountancy & Principle of Management, Commercial Law and preliminaries of Auditing, Costing and Taxation.
 - (b) **Education:** The subject Psychology/Philosophy/Mathematics/Sociology/Economics/Political Science/History/Statistics/Physics/Chemistry/Biology be treated as related subject.

- (c) **Philosophy:** the subject Psychology/Mathematics/Education/Sociology/Political Science be treated as related subject.
- (d) **Mathematics:** A candidate who have passed in business mathematics is **not eligible** for admission to the Mathematics Honours Course.
- (e) **Economics:** the subject Mathematics/Business Mathematics/Business Economics including Business Mathematics are treated as related subjects. Candidates of Economics Honours **have to take up Mathematics** as one of the elective subjects.
11. Reservation Policy for admission in Semester-wise Three Year B.A./B.Sc. (Honours/General) courses of studies shall be guided by the West Bengal State Higher Educational Institutions (Reservation in Admission), Act, 2013 and the West Bengal State Higher Educational Institutions (Reservation in Admission) Rules, 2014.
12. Students who have passed the Higher Secondary (10+2) Examination or its equivalent from the All India Boards/Councils (i.e. CBSE, ISC and National Institute of Open Schooling) need not require to submit Migration Certificate for getting Registration under Calcutta University.

Subjects Available for Study

General Course is Available in:

Morning Section	Day Section
Bengali	Bengali
Hindi	English
Sanskrit	Hindi
Urdu	Sanskrit
History	History
Political Science	Political Science
Philosophy	Philosophy
Education	Education
Commerce	Economics
	Geography
	Physics
	Chemistry
	Mathematics
	Commerce

Honours Course is Available in:

Morning Section	Day Section
Bengali	Bengali
Urdu	English
Education	Hindi
Commerce	Sanskrit
	History
	Political Science
	Philosophy
	Economics
	Geography
	Mathematics
	Commerce

Subject Combinations Available

While filling in the Application Form, applicants opting for **Honours level** of study in Semester-wise Three Year B.A./B.Sc. are required to mention one Honours subject, and **three Subjects** from the list below taking one from each group:

GE 1/GE3	GE 2/GE4	AECC1
Bengali	English (Day only)	Bengali
Hindi	Sanskrit	English
Urdu (Morning only)	History	Hindi
Education	Political Science	Urdu (Morning only)
Philosophy	Economics (Day only)	
Geography (Day only)	Mathematics (Day only)	
Physics (Day only)	Chemistry (Day only)	

A candidate shall be allowed to take up the subject(s) under heading 'A' if he/she has passed the subject(s) under heading 'B' at the previously qualifying examination:

A	B
Mathematics	Mathematics/Business Mathematics
Physics	Physics and Mathematics
Chemistry	Chemistry

Applicants opting for **General level** of study in Arts are required to select **four subjects** one each from the groups as mentioned below.

CC1/CC3/SEC-A/ DSE-A/DSE-B	CC2/CC4/SEC-B/ DSE-A/DSE-B	GE	AECC 1/LCC2
Bengali	English (Day only)	Sanskrit	Bengali
Hindi	Philosophy	Chemistry (Day only)	English
Urdu (Morning only)	Geography (Day only)	Political Science	Hindi
History	Education	Economics (Day only)	Urdu (Morning only)
Mathematics (Day only)	Physics (Day only)		

Applicants opting for **General level** of study in Science are required to select **four subjects** one each from the groups as mentioned below.

CC1/SEC-A/DSE-A/DSE-B	CC2/SEC-B/DSE-A/DSE-B	CC3	AECC 1
Mathematics (Day only)	Geography (Day only)	Chemistry (Day only)	Bengali
	Physics (Day only)	Economics (Day only)	English
			Hindi
			Urdu (Morning only)

Applicants for commerce in both **Honours and General levels** will have no choice barring AECC 1.

AECC 1
Bengali
English
Hindi
Urdu (Morning only)

A Ready Reckoner on Subject Combination

B.A. BENGALI (HONOURS) MORNING

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Hindi	Sanskrit	Bengali
Urdu	History	English
Education	Political Science	Hindi
Philosophy		Urdu

B.A. URDU (HONOURS) MORNING

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Bengali	Sanskrit	Bengali
Hindi	History	English
Education	Political Science	Hindi
Philosophy		Urdu

B.A. EDUCATION (HONOURS) MORNING

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Bengali	Sanskrit	Bengali
Hindi	History	English
Urdu	Political Science	Hindi
Philosophy		Urdu

B.A. BENGALI (HONOURS) DAY

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Hindi	English	Bengali
Education	Sanskrit	English
Philosophy	History	Hindi
	Political Science	
	Economics	
	Mathematics	

B.A. ENGLISH (HONOURS) DAY

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Bengali	Sanskrit	Bengali
Hindi	History	English
Education	Political Science	Hindi
Philosophy	Economics	
	Mathematics	

B.A. HINDI (HONOURS) DAY

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Bengali	English	Bengali
Education	Sanskrit	English
Philosophy	History	Hindi
	Political Science	
	Economics	
	Mathematics	

B.A. SANSKRIT (HONOURS) DAY

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Bengali	English	Bengali
Hindi	History	English
Education	Political Science	Hindi
Philosophy	Economics	
	Mathematics	

B.A. HISTORY (HONOURS) DAY

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Bengali	English	Bengali
Hindi	Sanskrit	English
Education	Political Science	Hindi
Philosophy	Economics	
	Mathematics	

B.A. POLITICAL SCIENCE (HONOURS) DAY

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Bengali	English	Bengali
Hindi	Sanskrit	English
Education	History	Hindi
Philosophy	Economics	
	Mathematics	

B.A. PHILOSOPHY (HONOURS) DAY

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Bengali	English	Bengali
Hindi	Sanskrit	English
Education	History	Hindi
	Political Science	
	Economics	
	Mathematics	

B.Sc. ECONOMICS (HONOURS) DAY

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Bengali	Mathematics	Bengali
Hindi		English
Education		Hindi
Philosophy		

B.Sc. MATHEMATICS (HONOURS) DAY

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Physics	Economics	Bengali
	Chemistry	English
		Hindi

B.Sc. GEOGRAPHY (HONOURS) DAY

Group A (GE 1/GE3)	Group B (GE 2/GE4)	AECC1
Bengali	Economics	Bengali
Hindi	Mathematics	English
Education		Hindi

Applicants opting for **General level** of study in Arts and Science are required to select **four subjects** one each from the groups as mentioned below.

B.A. (GENERAL) MORNING

CC1/CC3/SEC-A/DSE-A/ DSE-B	CC2/CC4/SEC-B/DSE-A/ DSE-B	GE	AECC 1/LCC2
Bengali	Philosophy	Sanskrit	Bengali
Hindi	Education	Political Science	English
Urdu			Hindi
History			Urdu

B.A. (GENERAL) DAY

CC1/CC3/SEC-A/DSE-A/ DSE-B	CC2/CC4/SEC-B/DSE-A/ DSE-B	GE	AECC 1/LCC2
Bengali	English	Sanskrit	Bengali
Hindi	Philosophy	Political Science	English
History	Education	Economics	Hindi

B.Sc (GENERAL) DAY

CC1/SEC-A/DSE-A/ DSE-B	CC2/SEC-B/DSE-A/ DSE-B	CC3	AECC 1
Mathematics	Physics	Chemistry	Bengali
			English
			Hindi

B.Sc (GENERAL – GEO) DAY

CC1/SEC-A/DSE-A/ DSE-B	CC2/SEC-B/DSE-A/ DSE-B	CC3	AECC 1
Bengali	Geography	Economics	Bengali
Hindi			English
History			Hindi
Mathematics			

A candidate shall be allowed to take up the subject(s) under heading 'A' if he/she has passed the subject(s) under heading 'B' at the previously qualifying examination:

A	B
Mathematics	Mathematics/Business Mathematics
Physics	Physics and Mathematics
Chemistry	Chemistry

While filling in the Application Form, applicants opting for **Honours/General levels** of study in **Semester-wise Three Year B.Com.** are required to mention only the **AECC 1** paper.

AECC 1
Bengali
English
Hindi
Urdu (Morning only)

Be extremely careful regarding the selection of subjects. **Change in combination is not permissible under any circumstances.**

Make Sure While Applying

Make sure that all relevant information is furnished, the formalities to be fulfilled are completed and fees are paid by you. Website will not accept incomplete applications and admission is liable to be rejected at any stage of study if any malpractice is found afterwards.

Suppression of facts, adoption of unfair means or making improper claims or production of fraudulent testimonials may lead to the cancellation of admission and studentship at any stage of study and shall be treated as per the law of the land.

Publication of Merit Lists

The entire process of admission in the college is computerized and the lists of successful candidates in different streams are published on the previously notified date in Website showing the 'Net-Total' of best four subjects plus the marks scored in the subject for which Honours is applied for in +2 level of the applicant. In case where the applicant has applied for General Courses only the 'Net-Total' of best four subjects will be applied. In case where several candidates score the same 'Net-Total' and more than one application are available for a single position, the principle of first-come-first serve is applied to the same 'Net-Total' group.

Admission Lists are provisional and selected candidates are admitted on payment of fees and verification of testimonials. Subsequent lists will be published only if there are vacant positions after admission to the successful candidates are over.

Process of Getting Admission

After publication of merit list get admission through Website within the stipulated time, if selected. Pay fees at bank through online process. Self-attested photocopies of the following documents are required to be submitted along with originals at the time of verification of documents at college counter after full payment of admission fees. Date of verification of documents will be notified at college website and SMS to the admitted students.

- A downloaded hard (print) signed copy of your filled in Admission Form;
- Two recent passport sized Photograph;
- Self-attested photocopies of both side Marksheets of all previous examinations passed;
- Self-attested photocopy of birth certificate or suitable proof of age in the form of Admit Card of Madhyamik or equivalent;
- Self-attested photocopy of Caste Certificate from responsible Government Officers for applicants of Scheduled Caste/Scheduled Tribe/Other Backward Castes;
- Self-attested photocopy of Registration Certificate for candidates who are already registered with the Calcutta University;
- Self-attested photocopy of Migration Certificate for candidates coming from institutions/boards outside West Bengal.
- The PWD candidates claiming seats under reserved category are required to produce appropriate PWD certificates issued by the competent authority satisfying the following criteria:

Officer-in-Charge or Medical Head of Primary Health Centres, Block Primary Health Centres, State General Hospitals, Rural Hospitals, Sub-Divisional Hospitals or the District Hospitals run by the State Government or any hospital run by a statutory body or authority.

- The benefit of reservation under EWS can be availed of if an Income and Asset Certificate in prescribed format is issued by (i) Block Development Officers for rural areas, (ii) Sub-Divisional Officers for Municipalities and (3) DWO, Kolkata for KMC areas.

Anti-Ragging Clause

In case an applicant for admission is found to have **indulged in ragging** in his past academic record or if it is noticed that the candidate after admission has indulged in ragging in any form, the admission will be refused and the student shall be expelled from this educational institution in accordance with the Hon'ble Supreme Court of India Judgement based on Raghavan Committee recommendations.

Teaching Learning Evaluation

CBCS – Student-centric Approach

Choice based credit system (CBCS), provides a learning platform wherein the student or

knowledge seeker has the flexibility to choose their course from a list of elective, core and soft skill courses. This is a student-centric approach to learning or acquiring higher education.

The conventional system of Higher Education didn't give much scope to students. The course and content was predefined, redundant and was not up-to date. For students to apply their knowledge base later in their work environment, business or life; the conventional isolated courses lacked contemporary appropriateness.

Choice Based Credit System not only opens pathways for learning opportunities but also manifest learning goals and objectives. CBCS follows a credit system which is attached to course components offered to students. A credit system for higher education measures various parameters like student performance, outcomes, entrepreneurship skills, contact hours, innovation and creativity talents, etc.

This CBCS system is an initiative of University Grants Commission (UGC); which enhances and promotes educational liberalization of existing conventional higher education models.

Advantages of Choice Based Credit System (CBCS):

- The student has an option to choose inter/multi-disciplinary courses too
- Based on the IQ level of individual student; mentor guides students to select courses.
- It promotes group work, research and community involvement.
- It gives prospects to the learner to earn certification through a walk-in/walk-out approach.
- Provides students with greater flexibility in choice of courses
- Students can choose courses at basic or advanced level
- Learners acquire job-oriented skills
- Students' progress at their own tempo
- Highly motivated students get the chance to gain extra credits

CBCS System not only bridges the gap between professional and social exposure but provides holistic education.

Features of CBCS System:

- ❖ Credits can be transferred if the student changes his/her branch of study.
- ❖ CBCS is a step towards moving away from numerical marking to grading.
- ❖ Grading minimizes the stigma of "fail".

The credit-based grading system is considered desirable because it facilitates student mobility across institutions within the country and across other countries. Potential employers can thus assess performance of students, judicially.

The Meaning of Choice Based Credit System (CBCS):

CHOICE BASED - Choice of multiple courses

GRADING - Marks secured is in letter grade format

SEMESTER - Learner- Teacher Engagement Quotient can be measured/ identified semester-wise

CREDIT - Class hours per week carries additional importance in credit system

ASSESSMENT - In the form of class room attendance, projects & term paper; multiple choice and short answer type questions, etc. is continuous and wide-ranging.

UGC has introduced a 10-point grading system as follows:

O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8

B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

Tutorial (T)

Practical (P)

The course may have all components of evaluation or combination of any two; listed above. Although CBCS system is tried and tested, it sometimes lacks accurate estimation of marks. Teachers are further challenged to keep pace with many courses. This system furthers confusion among students; as each student has a different timetable and course of study. Nonetheless, CBCS system is flexible and student - centric, this approach matches today's demands of the student/learner community.

Credits are calculated keeping in mind the following components:

Lecture (L)

Outline of CBCS in B.A./B.Sc. Courses

A) Core Course (CC): A course which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

Modalities of selecting CC by a student of Honours/ General programme:

- a) In case of B.A./B.Sc. Honours programme, a student shall have to study 14 Core courses of the Honours Subject as specified for each of the 6 semesters.
- b) In case of B.Sc. General Programme, a student shall have to study 4 Core Courses of each of the 3 chosen subjects as specified for each of the first 4 Semesters.
- c) In case of B.A. General programme, a student shall have to study 4 Core Courses of each of the 2 chosen subjects as specified for each of the first 4 Semesters. In addition to 4 Core Courses to be studied; two courses each from two language subjects: **LCC1** English & **LCC2** MIL (Bengali/Hindi/Urdu)/Alternative English as specified for each of the last 4 semesters.

B) Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

- i) **Discipline Specific Elective (DSE) Course:** Elective courses which may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. This course is to advance knowledge and skill in the core course domain.

Modalities of selecting DSE by a student of Honours/ General programme:

- a) In case of B.A./B.Sc. Honours programme, a student shall have to study 4 DSE courses strictly on the Honours subject. Such a student shall have to study the curriculum of DSE

on the Honours subject concerned as specified for the relevant semester.

Explanation: Each Honours subject shall have two groups (A & B) of DSE papers. A student shall choose any one paper from each of Group A and Group B in fifth semester and sixth semester.

- b) In case of B.A. General programme, a student shall have to study 4 DSE courses strictly on 2 subjects, opted for pursuing Core Courses, taking exactly 2 courses from each subject. Such a student shall have to study the curriculum of DSE of the subject concerned as specified for the relevant semester, i.e., DSE-A in the 5th and DSE-B in 6th semester.

Explanation: Each General subject shall have two groups (A & B) of DSE papers. A student shall have to choose one paper from Group A of each of the two subjects in the fifth semester and one paper from Group B of each of the two subjects in the sixth semester.

- c) In case of B.Sc. General programme, a student shall have to study 6 DSE courses strictly on 3 subjects, opted for pursuing core courses, taking exactly two courses from each subject. Such a student shall have to study the curriculum of DSE of the subject concerned as specified for the relevant semester, i.e., DSE-A in the 5th and DSE-B in 6th semester.

Explanation: Each General subject shall have two groups (A & B) of DSE papers. A student shall have to choose one paper from Group A of each of the three subjects in fifth semester and one paper from Group B of each of the three subjects in sixth semester.

- **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, is termed as dissertation/ project. This is considered as a special course involving application of knowledge in solving/analyzing/exploring a real-life situation/difficult problem. A dissertation/ project work will be of 6 credits. A dissertation/ project work may be given in lieu of a Discipline Specific Elective.

- ii) **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject, with an intention to seek wide exposure, is called Generic Elective.

Modalities of selecting GE by a student of Honours/ General programme:

- a) In case of B.A./B.Sc. Honours programme, a student shall have to choose 4 Generic Elective papers strictly from 2 subjects of choice taking exactly two courses from each subject as specified for first 4 semesters.
- b) In case of B.A. General programme, a student shall have to choose 2 Generic Elective papers strictly from one particular subject [which will be different from the core subjects including the Core Languages (LCC1 & LCC2)] as specified for the 1st and 2nd semester.

N.B: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and such electives may also be referred to as Generic Elective. [A Core Course (CC) of B.A./B.Sc. General may be treated as Generic Elective for B.A./B.Sc. (Honours) and B.A. (General)].

C) Ability Enhancement Courses (AEC) : The Ability Enhancement Courses (AEC) may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

a) Ability Enhancement Compulsory Courses (AECC) : AECC courses are the courses based upon the content that leads to Knowledge enhancement. These are mandatory for all disciplines.

- i) AECC1 : Communicative English / MIL (Bengali/Hindi/Urdu);
- ii) AECC2 : Environmental Studies.

b) Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and are aimed at providing competencies, skills, etc.

Modalities of selecting SEC by a student of Honours/General programme:

a) In case of B.A./B.Sc. Honours programme a student shall have to study 2 skill enhancement courses strictly on the Honours subjects. Such a student shall have to study the curriculum of SEC on the Honours subjects concerned as specified for the relevant semester, i.e., SEC-A in the 3rd semester and SEC-B in the 4th semester.

Explanation: Each Honours subject shall have two groups (A & B) of Skill Enhancing Course papers. An Honours student shall have to choose one paper from Group A in third semester and one paper from Group B in fourth semester.

b) In case of B.A. General programme, a student shall have to study 4 Skill Enhancement courses strictly on 2 subjects, opted for pursuing Core Courses, taking exactly 2 courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned as specified for the relevant semester.

Explanation: Each General subject shall have two groups (A & B) of SEC papers. A student shall have to choose one paper from Group A of each of the two core subjects in the third and fifth semesters and one paper from Group B of each of the two core subjects in the fourth and the sixth semester.

c) In case of B.Sc General programme, a student shall have to study 4 Skill Enhancement Courses strictly on 2 subjects out of the three, opted for pursuing core courses, taking exactly two courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned as specified for the relevant semester.

Explanation: Each General subject shall have two groups (A & B) of SEC papers. One paper from Group A of each of the two Core subjects to be chosen in the third and fifth semester; one paper from Group B of each of the two core subjects to be chosen in the fourth and sixth semester.

- **Practical/Tutorial:** Every Core, Discipline Specific and Generic Elective Course shall have a Practical/Tutorial component. Wherever there is a practical, there will be no Tutorial and vice-versa.

Course Structure for B.A./B. Sc. (Honours/General)

Course Components	B.Sc.		B.A.	
	Honours	General	Honours	General
Core Course (CC)	14	12*	14	8**
Language Core Course (LCC)	0	0	0	4**
Generic Elective (GE)	4**	0	4**	2
Discipline Specific Elective (DSE)	4	6*	4	4**
Ability Enhancement Compulsory Course (AECC)	2	2	2	2
Skill Enhancement Elective Course (SEC)	2	4**	2	4**
Total no. of courses	26	24	26	24

*Covering three subjects

**Covering two subjects

Semester-wise Courses for B.A./B.Sc. (Honours)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	2TH+2P/TU CC-1 & 2	2TH+2P/TU CC-3&4	3TH+3P/TU CC-5,6 &7	3TH+3P/TU CC-8, 9 & 10	2TH+2P/TU CC-11 & 12	2TH+2P/TU CC-13&14
Generic Elective (GE)	1TH+1P/TU GE-1	1TH+1P/TU GE-2	1TH+1P/TU GE-3	1TH+1P/TU GE-4		
Discipline Specific Elective (DSE)					2TH+2P/TU DSE-A(1) B(1)	2TH+2P/TU DSE- A(2) B(2)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECC-1	1TH+0P/TU AECC-2				
Skill Enhancement Course (SEC)			1TH+0P/TU SEC-A(1)	1TH+0P/TU SEC-B(2)		
Total No. of Courses and Marks	4×100 =400	4×100 =400	5×100 =500	5×100 =500	4×100 =400	4×100 =400
Total Credits	20	20	26	26	24	24

TH= Theory P= Practical TU=Tutorial

- ❖ **CC/GE/ DSE:** Each Theory and Practical Course have 4 and 2 Credits respectively/ Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively
- ❖ **GE:** Covering two subjects with two courses each; any subject in any semester; CC of a different subject in General course is to be treated as GE for Honours Course
- ❖ **DSE/SEC:** Group (A & B) for specified semesters
- ❖ **AECC/SEC:** Each Course has 2 Credits
- ❖ **AECC-1:** Communicative English / MIL; **AECC-2:** Environmental Studies

Semester-wise Courses for B.Sc. (General)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	3TH+3P/TU CC-1	3TH+3P/TU CC-2	3TH+3P/TU CC-3	3TH+3P/TU CC-4		
Discipline Specific Elective (DSE)					3TH+3P/TU DSE-A (1A+2A+3A)	3TH+3P/TU DSE-B (1B+2B+3B)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECC-1	1TH+0P/TU AECC-2				
Skill Enhancement Elective (SEC)			1TH+0P/TU SEC-A	1TH+0P/TU SEC-B	1TH+0P/TU SEC-A	1TH+0P/TU SEC-B
Total No. of Courses and Marks	4×100 =400	4×100 =400	4×100 =400	4×100 =400	4×100 =400	4×100 =400
Total Credits	20	20	20	20	20	20

TH= Theory P= Practical TU=Tutorial

- ❖ **CC/DSE:** Each Theory and Practical Course have 4 and 2 Credits respectively/ Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively
- ❖ **CC:** 4 courses each from 3 subjects (one course from each subject under each semester)
- ❖ **DSE:** 2 courses each from 3 subjects (one course from each subject under each semester)
- ❖ **AECC/SEC:** Each Course has 2 credits
- ❖ **AECC-1:** Communicative English/ MIL; **AECC-2:** Environmental Studies
- ❖ **SEC:** 4 courses; two courses each from two subjects
- ❖ **DSE/SEC:** Group (A & B) for specified semesters



Semester-wise Courses for B. A. (General)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	2TH+2P/TU CC-1	2TH+2P/TU CC-2	2TH+2P/TU CC-3	2TH+2P/TU CC-4		
Language (LCC)			1TH+1TU LCC1(1)	1TH+1TU LCC2(1)	1TH+1TU LCC1(2)	1TH+1TU LCC2(2)
Generic Elective (GE)	1TH+1P/TU GE-1	1TH+1P/TU GE-2				
Discipline Specific Elective (DSE)					2TH+2P/TU DSE-A (1A+2A)	2TH+2P/TU DSE-B (1B+2B)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECC-1	1TH+0P/TU AECC-2				
Skill Enhancement Elective (SEC)			1TH+0P/TU SEC-A	1TH+0P/TU SEC-B	1TH+0P/TU SEC-A	1TH+0P/TU SEC-B
Total No. of Courses and Marks	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400
Total Credits	20	20	20	20	20	20

TH= Theory P=Practical TU= Tutorial

- ❖ **CC/LCC/GE/DSE:** Each Theory and Practical Course have 4 and 2 Credits respectively/ Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively
- ❖ **CC:** 4 courses each from 2 subjects (one course from each subject under each semester)
- ❖ **LCC:** LCC1-English courses; LCC2- MIL/Alternative English
- ❖ **GE:** Two courses from one subject different from core subjects including LCC
- ❖ **DSE:** 2 courses each from 2 subjects
- ❖ **AECC/SEC:** Each Course has 2 Credits
- ❖ **AECC-1:** Communicative English/MIL, **AECC-2:** Environmental Studies
- ❖ **SEC:** 4 courses; 2 courses each from two subjects
- ❖ **DSE/SEC:** Group (A & B) for specified semesters

Credit Structure for B.A./ B. Sc. (Honours) Courses

Course Type & Credit	Number of Courses × Credit (With practical)		Number of Courses × Credit (With Tutorial)	
	Theory	Practical	Theory	Tutorial
Core Course (CC)(6)	14×4 =56	14×2=28	14×5=70	14×1=14
Generic Elective (GE) (6)	4×4=16	4×2=8	4×5=20	4×1=4
Discipline Specific Elective (DSE) (6)	4×4=16	4×2=8	4×5=20	4×1=4
Ability Enhancement Compulsory Course (AECC) (2)	2×2=4	0	2×2=4	0
Skill Enhancement Course (SEC) (2)	2×2=4	0	2×2=4	0
Total Courses (Credits)	26(96)	22(44)	26(118)	22(22)

Total Courses= 48 (26TH+2 2P/TU)

Total Credits= 140 (96TH+44P) / (118TH+22 TU)

Credit Structure for B. Sc. (General) Courses

Course Type & Credit	Number of Courses × Credit (With Practical)		Number of Courses × Credit (With Tutorial)	
	Theory	Practical	Theory	Tutorial
Core Course (CC)(6)	12×4= 48	12×2=24	12×5=60	12×1=12
Discipline Specific Elective (DSE) (6)	6×4=24	6×2=12	6×5=30	6×1=6
Ability Enhancement Compulsory Course (AECC)(2)	2×2=4	0	2×2=4	0
Skill Enhancement Course (SEC) (2)	4×2=8	0	4×2=8	0
Total Courses (Credits)	24(84)	18(36)	24(102)	18(18)

Total Courses= 42 (24TH+18P/TU)

Total Credits= 120 (84TH+36P)/(102TH+18P)

Credit Structure for B.A. (General) Courses

Course Type & Credit	Number of Courses × Credit (With practical)		Number of Courses × Credit (With Tutorial)	
	Theory	Practical	Theory	Tutorial
Core Course (CC)(6)	8×4=32	8×2=16	8×5=40	8×1=8
Language (LCC) (With Tutorial only) (6)	4×5=20	4×1=4	4×5=20	4×1=4
Generic Elective (GE)(6)	2×4=8	2×2=4	2×5=10	2×1=2
Discipline Specific Elective (DSE) (6)	4×4=16	4×2=8	4×5=20	4×1=4
Ability Enhancement Compulsory Course (AECC) (2)	2×2=4	0	2×2=4	0
Skill Enhancement Course (SEC) (2)	4×2=8	0	4×2=8	0
Total Courses (Credits)	24(88)	18(32)	24(102)	18(18)

Total Courses= 42 (24TH+18P/TU)

Total Credits= 120 (88TH+32P)/(102TH+18TU)

Outline of CBCS in B.Com Courses

B.Com (Honours) Course Structure under CBCS

		Marks	Credit Hours
Ability Enhancement Compulsory Course (AECC)	Two Papers	200	2 x 2 = 4
Skill Enhancement Elective Course (SEC)	Two Papers	200	2x4 = 8
Generic Elective (GE)	Four Papers	400	4 x 6 = 24
Core Course (CC)	Fourteen Papers	1400	14x 6 = 84
Discipline Specific Elective (DSE)	Four Papers	400	4x6 = 24
		2600	Total 144

B.Com. Honours Semester-wise Curricula

Semester I

		Marks	Credit Hours
AECC 1.1Chg	Language: Communicative English/ Indian Language	100	2
GE 1.1 Chg	Microeconomics I & Statistics (50+50)	100	6
CC 1.1 Chg	Business Laws	100	6
CC 1.2 Chg	Principles of Management	100	6
CC 1.1 Ch	Financial Accounting - I	100	6
	Total	500	26

Semester II

		Marks	Credit Hours
AECC 2.1Chg	Environmental Studies	100	2
GE 2.1 Chg	E-Commerce & Business Communication (50+50)	100	6
CC2.1 Chg	Company Law	100	6
CC 2.2 Chg	Marketing Management and Human Resource Management	100	6
CC 2.1Ch	Cost and Management Accounting - I	100	6
	Total	500	26

Semester III

		Marks	Credit Hours
SEC 3.1 Chg	Information Technology & Its Application in Business (Theory- 50 + Practical- 50)	100	4
GE 3.1 Chg	Business Mathematics & Statistics	100	6
CC3.1 Ch	Financial Accounting II	100	6
CC3.2 Ch	Indian Financial System	100	6
	Total	400	22

Semester IV

		Marks	Credit Hours
GE 4.1 Chg	Microeconomics II & Indian Economy (50+50)	100	6
CC 4.1 Chg	Entrepreneurship Development and Business Ethics	100	6
CC 4.1 Ch	Taxation I	100	6
CC 4.2 Ch	Cost and Management Accounting -II	100	6
Total		400	24

Semester V

		Marks	Credit Hours
CC 5.1Ch	Auditing & Assurance	100	6
CC 5.2 Ch	Taxation II	100	6
DSE 5.1 A	Economics II and Advanced Business Mathematics	100	6
DSE 5.2 A	Corporate Accounting	100	6
Total		400	24

Semester VI

		Marks	Credit Hours
SEC 6.1Chg	Computerised Accounting and e-Filing of Tax Returns	100	4
CC 6.1 Ch	Project Work	100	6
DSE 6.1 A	Financial Reporting and Financial Statement Analysis	100	6
DSE 6.2 A	Financial Management	100	6
Total		400	22

Note: Chg: Common for Honours and General; Ch: Core Course for Honours

B.Com (General) Course Structure under CBCS

		Marks	Credit Hours
Ability Enhancement Compulsory Course (AECC)	Two Papers	200	2 x 2 = 04
Skill Enhancement Elective Course (SEC)	Two Papers	200	2x4 = 08
Generic Elective (GE)	Four Papers	400	4 x 6 = 24
Core Course (CC)	Eleven Papers	1100	11 x 6 =66
Discipline Specific Elective (DSE)	Four Papers	400	4 x 6 = 24
		2300	Total 126

B.Com. General Semester-wise Curricula

Semester I

		Marks	Credit Hours
AECC 1.1Chg	Language: Communicative English/Indian Language	100	2
GE 1.1 Chg	Microeconomics I & Statistics (50+50)	100	6
CC 1.1 Chg	Business Laws	100	6
CC 1.2 Chg	Principles of Management	100	6
CC 1.1 Ch	Financial Accounting - I	100	6
TOTAL		500	26

Semester II

		Marks	Credit Hours
AECC 2.1Chg	Environmental Studies	100	2
GE 2.1 Chg	E-Commerce & Business Communication (50+50)	100	6
CC2.1 Chg	Company Law	100	6
CC 2.2 Chg	Marketing Management and Human Resource Management	100	6
CC 2.1Ch	Cost and Management Accounting - I	100	6
TOTAL		500	26

Semester III

		Marks	Credit Hours
SEC 3.1 Chg	Information Technology & Its Application in Business (Theory 50 + Practical- 50)	100	4
GE 3.1 Chg	Business Mathematics & Statistics	100	6
CC3.1 Ch	Financial Accounting II	100	6
CC3.2 Ch	Indian Financial System	100	6
TOTAL		400	22

Semester IV

		Marks	Credit Hours
GE 4.1 Chg	Microeconomics II & Indian Economy (50+50)	100	6
CC 4.1 Chg	Entrepreneurship Development and Business Ethics	100	6
CC 4.1 Ch	Taxation I	100	6
CC 4.2 Ch	Cost and Management Accounting -II	100	6
	TOTAL	400	24

Semester V

		Marks	Credit Hours
CC 5.1Ch	Auditing & Assurance	100	6
CC 5.2 Ch	Taxation II	100	6
DSE 5.1 A	Economics II and Advanced Business Mathematics	100	6
DSE 5.2 A	Corporate Accounting	100	6
	TOTAL	400	24

Semester VI

		Marks	Credit Hours
SEC 6.1Chg	Computerised Accounting and e-Filing of Tax Returns	100	4
CC 6.1 Ch	Project Work	100	6
DSE 6.1 A	Financial Reporting and Financial Statement Analysis	100	6
DSE 6.2 A	Financial Management	100	6
	TOTAL	400	22

Note: Chg: Common for Honours and General; Ch: Core Course for Honours

CBCS Teaching-Learning-Evaluation in College

The college desires to create an environment of student-centred model of teaching-learning before the incorporation of CBCS and hence, since long it encourages interactive teaching-learning process. A wide variety of student-

centred learning methods are used apart from conventional lectures, such as, interactive participation of students through questions and answers, blackboard use by students, group discussions, group problem-solving,

impromptu class presentations, short quizzing, role-playing etc. Assignments are given to the students as homework, which serves to build a strong foundation for the learner-dominated model. Depending upon the nature of the subject, fieldworks, study tours, project works and dissertations, use of basic e-classroom devices are also incorporated. The college also supplements the curriculum with seminar lectures both utilizing internal and external faculty.

Teaching Plans

At the beginning of every academic year, each department prepares a departmental teaching plan. In this plan, the entire syllabus of each semester made by the parent University is distributed among the faculty members and a time-frame is chalked up. This not only earmarks whom to teach what but also indicates who is teaching what in which 'term' of the academic year. This teaching plan is normally adhered to and in case of any deviation due to some unavoidable and unforeseen circumstances, the fresh schedule is duly communicated to the students.

Unitizing Syllabus

After finalization of the departmental teaching plan, the faculty members unitize their assignments. In this exercise, they split up their respective assignments into lectures calculating the possible classes available to them in various terms (into which the whole academic year is divided) and the ideal number of lectures needed per topic. This serves as a guideline about how to manage the syllabus within the stipulated time-frame. Needless to mention, this teaching strategy greatly reduces the normal agony of the teachers regarding completion of a relatively larger portion of the syllabus compared to a teaching process

without any predetermined schedule and any definite drive for its rounding up.

Monitoring Teaching Schedule

Efforts are made to monitor teaching schedule throughout the year. This monitoring is normally done through the departmental meetings (normally 4 – 5 meetings are conducted in an academic session). Mid-course correction normally does not require but, if necessary, can be implemented through assigning extra classes by the end of the session to the particular teacher. In extreme case, assistance from co-faculty members of the concerned department who have already completed their assignments is obtained.

Supplementing Teaching with other Methods

The college desires to create an environment of student-centred model of teaching-learning and hence, encourages interactive teaching and learning process. A wide variety of student-centred learning methods are used apart from conventional lectures, such as:

1. interactive participation of students through questions and answers;
2. blackboard use by students;
3. group discussions;
4. group problem solving;
5. class presentations;
6. impromptu presentations;
7. short quizzing;
8. role playing; etc.

While lecturing, relevant questions are also thrown in the class and the students are asked to respond. This exercise is done not only to make the class interactive but also to identify the strengths and weaknesses of the students

and to take necessary steps to ensure that their knowledge and skills are enhanced.

The teachers also sometimes use their personal skills to make learning student-centred. For example, one may ask, “Can you summarize what we have learned today?” Alternatively, “What is the most important thing that you have learnt today?” On getting an encouraging response the teacher can go on asking: “What is your opinion on the particular issue that I have dealt with in this class?” This leads to a knowledge-sharing experience between the teacher and the students and can make both teaching and learning a joyful experience.

The college also supplements the curriculum with periodic seminar lectures both utilizing internal and external faculty.

Assignments

Assignments are given to the students as homework, which serves to build a strong foundation for the learner-dominated model. Depending upon the nature of the subject, fieldworks, study tours, project works and dissertations are also incorporated.

Support Advanced Learners

The college facilitates advanced learners through a number of ways. The teachers provide additional time to these students and satisfy their natural desire to learn more. They are provided with tips for handling difficult questions and managing question papers to maximize scores. Additional reference materials are also provided with as and when needed. They are also motivated through congratulatory words and ‘class presentations’ are encouraged. Here a student presents a topic within the purview of the syllabus before his classmates in presence of a teacher. Consistent these are done to help the

students gaining with the idea of student-centric learning, this helps the students to realize their communication skill along with their knowledge base. In-house ‘group discussions’ are also organized where both the advanced and the mediocre students participate, which apart from other qualities reflect their leadership abilities. All confidence so that they can face the competitive world smartly and can adapt to any other organization after the completion of studies in this temple of learning.

Continuous Evaluation

The college adopts continuous evaluation method for academic monitoring of the students. Frequent written tests organized by the departments covering all the six semesters form the basic backbone of continuous evaluation method. Besides, the college arranges Internal Assessment and Tutorial based assignments like Project Work/Term Paper/Book Review/ Poster Presentation/ Report Presentation/Field Work etc. for each student covering all semesters. In all these activities students’ knowledge is assessed through numerical marking system. As part of continuous evaluation, regular assignments are given and relevant questions are thrown in the class and the students are asked to respond.



Students are to note that as per Calcutta University Examination guidelines, appearing at these Examinations is mandatory for a candidate to be eligible for appearing at the B.A./B.Sc./B.Com. Semester End Examination organized by the University. These marks scored at these examinations are sent to university and they form the backbone of internal assessment.

THE COLLEGE WILL UNDER NO CIRCUMSTANCES RELAX THESE RULES FRAMED BY THE UNIVERSITY AT THE TIME OF RECOMMENDING THE STUDENTS FOR SEMESTER END EXAMINATION AS REGULAR CANDIDATES.

Unsuccessful students of the Semester End Examination are either required to get themselves admitted to previous semester or may be allowed to proceed to further semester with a liability to clear the previous semester end examination when the next same Semester End Examination will take place if the candidate has cleared his internal assessment and tutorials successfully.

Academic and Personal Counselling

Teachers of the college mainly in an informal setting often do participate in academic and personal counselling covering:

- ✓ the choice of subjects;
- ✓ the development and use of effective study skills and how to improve proficiency;
- ✓ the scheme of University examinations in which they are required to appear and how to perform well in those;
- ✓ the importance of participating in games and sports, cultural activities and other extra-curricular activities for the all-round development of personality;

- ✓ preparation for higher studies and available postgraduate options and such other career-counselling;
- ✓ the available vocational courses and employment opportunities; and finally
- ✓ the clarification of personal values and goals.



Attendance of Students

Students are required to attend at least 60% of the class lectures delivered for becoming eligible to appear before the Calcutta University Semester End Examinations. Students are to record bio-metric attendance while entering at the college and also their attendance is recorded at each class. Percentage calculation of the attendance of individual students is done on **monthly basis** and displayed at the notice board to monitor the performance of students with poor attendance and disciplinary actions are taken against them.

There is also allotment of Marks for class attendance. **A student can get 10 marks out of 10 in case of attending more than 90% classes, can secure 8 marks for attending more than 75% but less than 90% classes and 6 marks for attending 60% but less than 75% classes in their Semester End Examination on recommendation of the college.** Below 60% no marks will be allotted and will not be treated as eligible for appearing at the Semester End Examination.

THE COLLEGE WILL UNDER NO CIRCUMSTANCES RELAX THESE RULES FRAMED BY THE UNIVERSITY AT THE TIME OF RECOMMENDING THE STUDENTS FOR SEMESTER END EXAMINATION.

The college also monitors performance of the students with poor attendance. Percentile calculation of the attendance of individual students is done on a monthly basis and the students are informed about their performance through notification. Irregular students are fore warned and in extreme cases, they are not promoted to higher classes or permitted for University Examinations.

Parent-Teacher Meeting

The college arranges 'parent-teacher meeting' on the basis of percentage calculation of attendance of the students in classes. Teachers of the departments meet the guardians of the academically backward students to find out whether the guardians are aware of the dismal educational performance and or poor attendance record of their wards. They together try to find out the cause behind it and also the ways of eradication of the same.

Co-curricular & Extra Curricular Activities

Besides grooming the students for future by imparting formal education and training in CBCS mode, the college aims to foster the growth of an all-round personality of the students through co-curricular, extra-curricular and extension activities. The students' union is the pivot in all these activities of the college.

Annual elections are held to form its General Body under the supervision of an Election Commission framed in accordance with the Constitution (*Gathan Tantra*) of the students' union of the college. The General Secretary of the students' union is the ex-officio member of the Governing Body.

Cultural Programmes and Competitions

The students' union takes the lead in all cultural programmes of the institutions. The students' union under the auspices of the college observe '*Matri Bhasa Dibas*' to pay respect to the martyrs of '*Bhasa Andolan*' who sacrificed their lives at different stages of the national liberation movement of Bangladesh; '*Baishe*

Shravana' to pay homage to Kaviguru Rabindranath Tagore on his death Anniversary and; Teachers' Day to honour their teachers on the birthday of Sarbapally Radhakrishnan. On the commencement of each academic session they also arrange *Nabin Baran* (Freshers' Welcome), a cultural programme with the active participation of the existing students but primarily aimed at searching out versatile talents among the freshers. Saraswati Puja and Vasanta Utsav are also being celebrated with usual enthusiasm.





successfully and arranging programmes regularly at the college like: Recitation Club, Quiz Club, Music and Dance Club, Reading Club etc.

Games and Sports

Facilities for indoor and outdoor games like Table Tennis, Volleyball, Football and Cricket are available to the students throughout the year. The college has already produced some notable players. The college also arranges annual sports meet during the winter. Prizes are given away at the end of the event as incentive to the successful contestants by eminent sports personalities of the locality.

The students' union arranges cultural competition once a year and the college encourages the students to participate in it. Tremendous interest and large-scale participation can be found in music, dance, plays, debates, elocutions and quiz competitions.

Mentoring System

As part of CBCS mode of teaching learning, the college has introduced Mentoring System. Here each student according to his tastes and abilities has to become a member of a club, which looks after him to flourish his extra-curricular talents. Some clubs are running very

College Magazine

The students' union annually brings out College magazine which is a joint effort of the teachers and the students. The magazine reflects important glimpse of events of the college life, contemporary social problems including matters that the students as well as the teachers are facing in their academic pursuit. As a mirror of students' enthusiasm essays, poems, stories etc. are published in the magazine.



Extension Activities

The term education implies imparting instruction, not just in academics but also in extension activities. The college fully recognizes the fact and hence, encourages the students to participate in various extension activities.

The National Cadet Corps (NCC)

The college has a NCC unit for girls working under the 2nd Bengal Girls' Battalion, Calcutta – B Group was formed in 1996. This N.C.C division provides an opportunity to the girl students in developing qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure, sportsmanship and ideals of selfless service.

Social Services

Voluntary blood donation camps are organized by the students' union in the college premises where students, teachers and non-teaching staff along with the members of the locality of the college donate blood spontaneously. They also come forward to fulfill their social obligations in all sorts of natural calamities in the national or regional level by way of meeting the instruction of their respective professional organisations.

Students' Fest

A week long gala celebration is organized annually during winter under the auspices of students' union in association and collaboration with other educational institutions of the locality. Photo exhibitions, models, poster exhibitions and slide shows attract spectators. Some government and semi-government organizations also take part in the exhibition. Cultural programmes and competitions are held with the active participation of the students, both of the college and of reputed artists and performers. *Students Fest* has nowadays assumed a shape of local festival.



Amenities for the Students

Free Studentships

The college provides full-free and half-free studentship to its meritorious bona fide students. Concessions are granted to a maximum of 10% of the roll-strength

considering merit, attendance in classes and financial condition of the student. Satisfactory progress in studies and good conduct are the preconditions for the continuance of those concessions.

Students' Welfare Fund

A newly created fund has been introduced to support the financially disadvantaged students. It finances the needy students after successful completion of study and becoming eligible for University Examinations. The monetary liability of form fill-up of the University Examination for the poorest of the poor is borne utilizing this fund.

Fellowships and Scholarships

The college supports the State Government Financial Aid to the students for Higher Education. *Kanyasree Prakalpa*, seeks to improve the well-being of the girl students, especially those from the socio-economically disadvantaged students through conditional cash transfer to continue education for a longer period of time. The College is also registered for offering the benefits of SC/ST/OBC Post Matic Scholarship offered by the BCW Department, Government of West Bengal for the financial benefit of the backward class students of the college. The college also facilitates Scholarships for studying Degree Courses in Urdu through the Scholarship scheme of WB Urdu Academy. The students can also avail the facilities of *Samajik Suraksha Yojana* of the Labour Department, Government of West Bengal and Chief Ministers Relief Fund. The college also enables Swami Vivekananda Merit-cum-Means Scholarship with a view to assisting the meritorious students belonging to economically backward families to pursue higher studies. There is also Jindal Scholarship provided by the Jindal Private Limited. The students of this college can also apply for the Students Credit Card Scheme introduced by the Higher Education Department, Government of West Bengal to pursue education without having any financial

constraints by availing loan at nominal interest under this scheme.

Endowment Prizes

The college has instituted a few Endowment Prizes. They are awarded to the meritorious students on the basis of their performance in the Calcutta University examinations. Students obtaining highest marks in Bengali and English Honours are awarded *Arnab Biswas Smriti Puraskar* and *Kartik Maity Puraskar* respectively. Another endowment entitled *Surojit Konar Smriti Puraskar* honours students obtaining highest marks in all the eight Honours subjects and score highest in the General Courses of Science, Arts and Commerce streams of the college separately, including the topper of the college in all disciplines. A recently introduced Endowment Prize is *Haradhan Ghosh Smriti Puraskar* being awarded to the champions at the Annual Sports in boys and girls events separately.

Railway Concessions

The college arranges to provide the students to enjoy railway concessions from Belur and Bally Ghat railway stations to their places of residences. The railway authorities issue these concessions on the basis of recommendations of the college and in accordance with their rules and regulations. During recess and vacations, only home-going concessions are permitted.

Cheap Store, Canteen & Students' Health Home

The college assists the students' union in running a cheap store facilitating students to purchase textbooks and stationary items at cheaper rates. The college also runs a

subsidised canteen providing refreshments to the students at a lower cost. The college is has a tie up with the Students' Health Home and

the students can avail themselves of medical treatment with minimum expenses.

College Administration

College Session

The academic session of the college commences every year on the first day of July and ends on the last day of June. The session has three terms as below:

1st Term:	Commencement of the Session – Puja Vacation	1 st , 3 rd , 5 th Semester Classes
2nd Term:	Re-opening of the college – Winter Recess	1 st , 3 rd , 5 th Semester Classes
3rd Term:	Re-opening of the college – Summer Recess	2 nd , 4 th , 6 th Semester Classes

College Office Hours

The college time-table has been formulated to incorporate maximum utilization of space. The timings of classes are stretched throughout the day. The morning shift of the college starts at 6.45 AM and continues till noon. The day section of the college commences at 10.45 AM and comes to an end at 5 PM.

The Office Hours for the college:	Weekdays	Morning	6:45 AM to 12.00 Noon
		Day	10:30 AM to 5 PM
	Saturdays	Morning	6:45 AM to 12.00 Noon
		Day	10:30 AM to 1.30 PM

Administrative Staff

The college has a host of helpful and cordial body of staff. They zealously help the faculty and the students. Their industrious labour keeps the fervour of fellow feeling alive despite shortage of manpower. A list of the college office staff is appended below:

1. Sri Nikhil Krishna Roy	Accountant
2. Sri Tarun Jana	Cashier
3. Sri Rathindra Nath Chatterjee	Library Clerk
4. Sri Arabinda Mahajan	Clerk
5. Sm. Doli Biswas	Clerk
6. Sm. Indira Chatterjee	Clerk
7. Sri Amar Dolui	Peon
8. Sri Surendranath Pramanik	Laboratory Attendant (Physics)
9. Sm. Alpana Bagani	Peon
10. Sm. Swarnalata Koley	Peon
11. Sri Shyam Sundar Balmiki	Laboratory Attendant (Geography)

12. Sm. Mali Bhowal	Lady Attendant
13. Sm. Soma Mitra	Library Peon
14. Sri Goutam Dutta	Peon
15. Sri Chandan Jana	Sweeper (Part-time)
16. Sri Subhasis Bhattacharyra	Clerk (Contractual Group C)
17. Sri Surajit Bera	Clerk (Contractual Group C)
18. Sri Rajesh Halder	Clerk (Contractual Group C)
19. Sm. Rina Banerjee	Peon (Contractual Group D)
20. Sri Sumit Sarkar	Peon (Contractual Group D)
21. Sri Rajesh Balmiki	Sweeper (Contractual Group D)

Holidays, Vacations and Recesses

The total number of holidays in the college normally does not exceed 56 days including the Puja Vacation. Puja Vacation commences on *Durga Sasthi* and the college re-opens normally on the working day after *Bhatri Dwitya*. The duration of this vacation is 24 days. Winter recess commences on the day following Christmas Day and re-opens on the working day following English New Year's Day. The forty-five days Summer Recess commences on 16th May and continues till the end of the academic even session. During the summer and winter recess the college office, the Central Library and the Laboratories remain open as per schedule notified by the Principal. College office remains closed all through the Puja vacation.

LIST OF HOLIDAYS 2021-22

Month	Date	Day	Occasion	Remarks
July 2021	1	Thursday	Birthday of Bidhan Chandra Roy	Holiday
	12	Monday	Rathayatra	Holiday
	21	Wednesday	Id-ud-zoha	Holiday
August	5	Thursday	College Foundation Day	Holiday
	15	Sunday	Independence Day	
	19	Thursday	Muharram	Holiday
	30	Monday	Janmastami	Holiday
	31	Tuesday	Tithi of Lalbaba	Holiday
September	17	Friday	Viswakarma Puja	Holiday
October	2	Saturday	Birthday of Mahatma Gandhi	Holiday
	6	Wednesday	Mahalaya	Holiday
	October 11– November 8	Monday - Monday	P U J A H O L I D A Y S	Vacation – 24 Working Days
	19	Tuesday	Fateya Duaz Daham	Holiday
November	9	Tuesday	Day Before Chhat Puja	Holiday
	10	Wednesday	Chhat Puja	Holiday
	13	Saturday	Jagadhatri Puja	Holiday
	18	Thursday	Rashyatra	Holiday
	19	Friday	Birthday of Guru Nanak	Holiday

Month	Date	Day	Occasion	Remarks
December	25	Saturday	Christmas Day	Holiday
	26 - 31	Sat – Fri	W I N T E R R E C E S S	Recess – 5 Days
January 2022	1	Saturday	New Years' Day	Holiday
	12	Wednesday	Birthday of Swami Vivekananda	Holiday
	23	Sunday	Birthday of Netaji	
	24	Monday	CU Foundation Day	Holiday
	25	Tuesday	Maghotsav	Holiday
	26	Wednesday	Republic Day	Holiday
February	5	Saturday	Saraswati Puja	Holiday
	6	Sunday	Saraswati Puja (Additional Day)	
March	1	Tuesday	Shivaratri	Holiday
	4	Friday	Birthday of Ramakrishna	Holiday
	18	Friday	Dolyatra	Holiday
	19	Saturday	Holi	Holiday
April	14	Thursday	Chaitra Sankranti & Birthday of B.R. Ambedkar	Holiday
	15	Friday	Bengali New Year & Good Friday	Holiday
	16	Saturday	Easter Saturday	Holiday
May	1	Sunday	May Day	
	9	Monday	Birthday of Rabindranath Tagore	Holiday
	16	Monday	Buddha Purnima	Holiday
	May 17 – June 30	Tuesday – Thursday	S U M M E R R E C E S S	Recess – 39 Working Days

Holidays: 32 Days
Recess: 44 Days

Vacation: 24 Days
Principal's Discretion: 5 Days

*This Holiday List is provisional and minor modifications may be made, if necessary, with prior notification
This Holiday List is subject to approval the Governing Body, Lalbaba College*

College Events 2020-21

Month	Date	Day	Description
September	6	Monday	Observance of Teacher's Day (Belated)
	29	Wednesday	Observance of Birthday of Vidyasagar
October	Immediately before the Puja Vacation		Nabin Baran
January 2022	13	Thursday	Observance of Birthday of Vivekananda
February	Second Week		Students Fest 2021-22
	21	Monday	Commemoration of Matri Bhasa Dibas
March	17	Thursday	Basanta Utsav



College Fees

Payment of Fees

College dues can be cleared on all weekdays excepting Saturdays between 10.30 AM – 2.30 PM for the Day Section and between 7.30 AM – 9.30 AM for the Morning Section on production of fee book. In case the fee book is lost, a duplicate fee book may be issued against payment. All payments are to be made in cash. Tuition fees must be paid within the 15th of each month, failing which a late fee per month may be levied. A defaulter in paying three consecutive months will not be treated as a bonafide student of the college and his roll will be struck off from the attendance registrar. All students will have to clear their dues before the commencement of their Semester End Examinations; otherwise, they will not be

permitted to appear in the examination. The college is now in process of collecting fees online.

Refund of Deposits

Caution Money, Library and Laboratory deposits are refunded after deductions, if any, to the students on production of the original payment receipts. This refund can be received after the publication of results of the final Semester of the B.A., B.Sc., B.Com. Examination in which the student had appeared and this refund can be claimed within cash hours for the next three months. No claims will be entertained afterwards under any circumstances of a defaulter in this regard.

Fee Structure 2021-22

Sl. No.	Description	General Courses (Rs.)	Honours Courses (Rs.)
1.	Tuition Fee (per month)	50	75
		85	110
		60	85
2.	Admission and Re-Admission Fee	100	125
		100	125
		100	125
3.	Laboratory Deposit (one-time security deposit)	150	150
		300	500
		150	150
4.	Laboratory Charges (per month)	150	150
		100	150
		150	150
5.	Library Deposit (one-time security deposit)	200	200
6.	Library Fee (per annum)	200	200
7.	Session Charges (per annum)	400	400
8.	Building Fund (per annum)	300	300
9.	Students' Aid Fund (per annum)	75	75
10.	Examination Fee (College) (per annum)	75	75
11.	Electricity Charges (per annum)	150	150
12.	Stationery Charges (per annum)	150	150
13.	Games and Sports Fee (College) (per annum)	150	150
14.	Festival Charges (per annum)	250	250
15.	Students Union (per annum)	200	200
16.	Magazine Fee (per annum)	100	100
17.	NAAC Fee (per annum)	100	100
18.	Maintenance Fee (per annum)	500	500
19.	Canteen Fee (per annum)	75	75
20.	Students' Health Home (per annum)	10	10
21.	Identity Card (one time)	100	100
22.	e-Maintenance Fee (per annum)	300	300
23.	Calcutta University Sports & Games Fee (One-time)	60	60
24.	Calcutta University Registration Fee (One-time)	100	100
25.	Project Fee (Environment Study) (One time at Semester II)	20	20
26.	Library Card (Duplicate)	50	50
27.	Identity Card (Duplicate)	100	100
28.	Acknowledgement Card (Duplicate)	100	100
29.	Transfer Fees	500	500

FIRST SEMESTER FEES PAYABLE AT THE TIME OF ADMISSION

SL	STREAMS	FEES IN RUPEES
1	B.A . GENERAL	3895
2	B.A. HONOURS	4045
3	B.SC. HONOURS (GEOGRAPHY)	5655

SL	STREAMS	FEEES IN RUPEES
4	B.SC. HONOURS (MATHEMATICS)	5305
5	B.SC HONOURS (ECONOMICS)	4255
6	B.SC. GENERAL (GEOGRAPHY)	5005
7	B.SC. GENERAL (PURE-SCIENCE)	5155
8	B. COM. (GENERAL)	3955
9	B. COM. (HONOURS)	4105

SEMESTER-WISE COURSE FEES

CLASSES	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI	TOTAL
BNGA - DAY	4045	570	2069	2069	2069	2069	12891
BNGA - MORN	4045	570	2069	2069	2069	2069	12891
ENGA	4045	570	2069	2069	2069	2069	12891
HINA	4045	570	2069	2069	2069	2069	12891
SANA	4045	570	2069	2069	2069	2069	12891
URDA	4045	570	2069	2069	2069	2069	12891
HISA	4045	570	2069	2069	2069	2069	12891
PLSA	4045	570	2069	2069	2069	2069	12891
PHIA	4045	570	2069	2069	2069	2069	12891
EDCA	4045	570	2069	2069	2069	2069	12891
ECOA	4255	780	2279	2279	2279	2279	14151
GEOA	5655	1680	3179	3179	3179	3179	20051
MTMA	5305	1680	3179	3179	3179	3179	19701
B.A. (G) DAY	3895	420	1919	1919	1919	1919	11991
B.A. (G) MORN	3895	420	1919	1919	1919	1919	11991
B.Sc. (G) Pure	5155	1530	3029	3029	3029	3029	18801
B.Sc. (GEOG)	5005	1230	2729	2729	2729	2729	17151
B.COM (H) DAY	4105	630	3179	2129	2129	3029	15201
B.COM (H) MORN	4105	630	3179	2129	2129	3029	15201
B.COM (G) DAY	3955	480	3029	1979	1979	2879	14301
B.COM (G) MORNING	3955	480	3029	1979	1979	2879	14301

SEMESTER WISE DETAILED BREAKUP OF FEES

BA HONOURS FEES 2021-22

SL	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
1	Tuition Fee (Six month)	450	450	450	450	450	450
2	Admission and Re- Admission Fee/SEM	100	100	100	100	100	100

SL	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
3	Library Deposit (one time security deposit)	200	0	0	0	0	0
4	Library Fee	200	0	100	100	100	100
5	Session Charge	400	0	200	200	200	200
6	Building Fund	300	0	150	150	150	150
7	Students' Aid Fund	75	0	38	38	38	38
8	Examination Fee	75	0	38	38	38	38
9	Electricity Charges	150	0	75	75	75	75
10	Stationery Charges	150	0	75	75	75	75
11	Games and Sports Fee	150	0	75	75	75	75
12	Festival Charges	250	0	125	125	125	125
13	Students Union	200	0	100	100	100	100
14	Magazine Fee	100	0	50	50	50	50
15	NAAC Fee	100	0	50	50	50	50
16	Maintenance Fee	500	0	250	250	250	250
17	Canteen Fee	75	0	38	38	38	38
18	Students' Health Home	10	0	5	5	5	5
19	Identity Card/one time during 1 st Admission	100	0	0	0	0	0
20	e-Maintenance Fee	300	0	150	150	150	150
21	CU Sports & Games Fee (One time)	60	0	0	0	0	0
22	CU Registration Fee (One time)	100	0	0	0	0	0
23	ENVS PROJECTS (One Time)	0	20	0	0	0	0
	TOTAL	4045	570	2069	2069	2069	2069

BA GENERAL FEES 2021-22

	HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
1	Tuition Fee (Six month)	300	300	300	300	300	300
2	Admission and Re- Admission Fee/SEM	100	100	100	100	100	100
3	Library Deposit (one time security deposit)	200	0	0	0	0	0
4	Library Fee	200	0	100	100	100	100
5	Session Charge	400	0	200	200	200	200
6	Building Fund	300	0	150	150	150	150
7	Students' Aid Fund	75	0	38	38	38	38
8	Examination Fee	75	0	38	38	38	38
9	Electricity Charges	150	0	75	75	75	75
10	Stationery Charges	150	0	75	75	75	75
11	Games and Sports Fee	150	0	75	75	75	75
12	Festival Charges	250	0	125	125	125	125
13	Students Union	200	0	100	100	100	100
14	Magazine Fee	100	0	50	50	50	50
15	NAAC Fee	100	0	50	50	50	50
16	Maintenance Fee	500	0	250	250	250	250

	HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
17	Canteen Fee	75	0	38	38	38	38
18	Students' Health Home	10	0	5	5	5	5
19	Identity Card/one time during 1 st Admission	100	0	0	0	0	0
20	e-Maintenance Fee	300	0	150	150	150	150
21	CU Sports & Games Fee (One time)	60	0	0	0	0	0
23	CU Registration Fee (One time)	100	0	0	0	0	0
24	ENVS PROJECTS (One Time)	0	20	0	0	0	0
	TOTAL	3895	420	1919	1919	1919	1919

BSc HONOURS (GEOGRAPHY) FEES 2021-22

SL	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
1	Tuition Fee (Six month)	660	660	660	660	660	660
2	Admission and Re- Admission Fee/SEM	100	100	100	100	100	100
3	Laboratory Deposit (one-time security deposit)	500	0	0	0	0	0
4	Laboratory Charges (Six months)	900	900	900	900	900	900
5	Library Deposit (one-time security deposit)	200	0	0	0	0	0
6	Library Fee	200	0	100	100	100	100
7	Session Charge	400	0	200	200	200	200
8	Building Fund	300	0	150	150	150	150
9	Students' Aid Fund	75	0	38	38	38	38
10	Examination Fee	75	0	38	38	38	38
11	Electricity Charges	150	0	75	75	75	75
12	Stationery Charges	150	0	75	75	75	75
13	Games and Sports Fee	150	0	75	75	75	75
14	Festival Charges	250	0	125	125	125	125
15	Students Union	200	0	100	100	100	100
16	Magazine Fee	100	0	50	50	50	50
17	NAAC Fee	100	0	50	50	50	50
18	Maintenance Fee	500	0	250	250	250	250
19	Canteen Fee	75	0	38	38	38	38
20	Students' Health Home	10	0	5	5	5	5
21	Identity Card/one time during 1 st Admission	100	0	0	0	0	0
22	e-Maintenance Fee	300	0	150	150	150	150
23	CU Sports & Games Fee (One time)	60	0	0	0	0	0
24	CU Registration Fee (One time)	100	0	0	0	0	0
25	ENVS PROJECTS (One Time)	0	20	0	0	0	0
	TOTAL	5655	1680	3179	3179	3179	3179

BSc HONOURS (ECONOMICS) FEES 2021-22

	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
1	Tuition Fee (Six month)	660	660	660	660	660	660
2	Admission and Re- Admission Fee/SEM	100	100	100	100	100	100
3	Laboratory Deposit (one-time/Optional)	0	0	0	0	0	0
4	Laboratory Charges (Six months/Optional)	0	0	0	0	0	0
5	Library Deposit (one-time security deposit)	200	0	0	0	0	0
6	Library Fee	200	0	100	100	100	100
7	Session Charge	400	0	200	200	200	200
8	Building Fund	300	0	150	150	150	150
9	Students' Aid Fund	75	0	38	38	38	38
10	Examination Fee	75	0	38	38	38	38
11	Electricity Charges	150	0	75	75	75	75
12	Stationery Charges	150	0	75	75	75	75
13	Games and Sports Fee	150	0	75	75	75	75
14	Festival Charges	250	0	125	125	125	125
15	Students Union	200	0	100	100	100	100
16	Magazine Fee	100	0	50	50	50	50
17	NAAC Fee	100	0	50	50	50	50
18	Maintenance Fee	500	0	250	250	250	250
19	Canteen Fee	75	0	38	38	38	38
20	Students' Health Home	10	0	5	5	5	5
21	Identity Card/one time during 1 st Admission	100	0	0	0	0	0
22	e-Maintenance Fee	300	0	150	150	150	150
23	CU Sports & Games Fee (One time)	60	0	0	0	0	0
24	CU Registration Fee (One time)	100	0	0	0	0	0
25	ENVS PROJECTS (One Time)	0	20	0	0	0	0
	TOTAL	4255	780	2279	2279	2279	2279

BSc HONOURS (MATHEMATICS) FEES 2021-22

SL	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
1	Tuition Fee (Six month)	660	660	660	660	660	660
2	Admission and Re- Admission Fee/SEM	100	100	100	100	100	100
3	Laboratory Deposit (one-time security deposit)	150	0	0	0	0	0
4	Laboratory Charges (Six months)	900	900	900	900	900	900
5	Library Deposit (one-time security deposit)	200	0	0	0	0	0
6	Library Fee	200	0	100	100	100	100
7	Session Charge	400	0	200	200	200	200
8	Building Fund	300	0	150	150	150	150
9	Students' Aid Fund	75	0	38	38	38	38

SL	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
10	Examination Fee	75	0	38	38	38	38
11	Electricity Charges	150	0	75	75	75	75
12	Stationery Charges	150	0	75	75	75	75
13	Games and Sports Fee	150	0	75	75	75	75
14	Festival Charges	250	0	125	125	125	125
15	Students Union	200	0	100	100	100	100
16	Magazine Fee	100	0	50	50	50	50
17	NAAC Fee	100	0	50	50	50	50
18	Maintenance Fee	500	0	250	250	250	250
19	Canteen Fee	75	0	38	38	38	38
20	Students' Health Home	10	0	5	5	5	5
21	Identity Card/one time during 1 st Admission	100	0	0	0	0	0
22	e-Maintenance Fee	300	0	150	150	150	150
23	CU Sports & Games Fee (One time)	60	0	0	0	0	0
24	CU Registration Fee (One time)	100	0	0	0	0	0
25	ENVS PROJECTS (One Time)	0	20	0	0	0	0
	TOTAL	5305	1680	3179	3179	3179	3179

BSc GENERAL (GEOGRAPHY) FEES 2021-22

SL	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
1	Tuition Fee (Six month)	510	510	510	510	510	510
2	Admission and Re- Admission Fee/SEM	100	100	100	100	100	100
3	Laboratory Deposit (one-time security deposit)	300	0	0	0	0	0
4	Laboratory Charges (Six months)	600	600	600	600	600	600
5	Library Deposit (one-time security deposit)	200	0	0	0	0	0
6	Library Fee	200	0	100	100	100	100
7	Session Charge	400	0	200	200	200	200
8	Building Fund	300	0	150	150	150	150
9	Students' Aid Fund	75	0	38	38	38	38
10	Examination Fee	75	0	38	38	38	38
11	Electricity Charges	150	0	75	75	75	75
12	Stationery Charges	150	0	75	75	75	75
13	Games and Sports Fee	150	0	75	75	75	75
14	Festival Charges	250	0	125	125	125	125
15	Students Union	200	0	100	100	100	100
16	Magazine Fee	100	0	50	50	50	50
17	NAAC Fee	100	0	50	50	50	50
18	Maintenance Fee	500	0	250	250	250	250
19	Canteen Fee	75	0	38	38	38	38
20	Students' Health Home	10	0	5	5	5	5
21	Identity Card/one time during 1 st Admission	100	0	0	0	0	0

SL	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
22	e-Maintenance Fee	300	0	150	150	150	150
23	CU Sports & Games Fee (One time)	60	0	0	0	0	0
24	CU Registration Fee (One time)	100	0	0	0	0	0
25	ENVS PROJECTS (One Time)	0	20	0	0	0	0
	TOTAL	5005	1230	2729	2729	2729	2729

BSc GENERAL (PURE SCIENCE) FEES 2021-22

SL	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
1	Tuition Fee (Six month)	510	510	510	510	510	510
2	Admission and Re- Admission Fee/SEM	100	100	100	100	100	100
3	Laboratory Deposit (one-time security deposit)	150	0	0	0	0	0
4	Laboratory Charges (Six months)	900	900	900	900	900	900
5	Library Deposit (one-time security deposit)	200	0	0	0	0	0
6	Library Fee	200	0	100	100	100	100
7	Session Charge	400	0	200	200	200	200
8	Building Fund	300	0	150	150	150	150
9	Students' Aid Fund	75	0	38	38	38	38
10	Examination Fee	75	0	38	38	38	38
11	Electricity Charges	150	0	75	75	75	75
12	Stationery Charges	150	0	75	75	75	75
13	Games and Sports Fee	150	0	75	75	75	75
14	Festival Charges	250	0	125	125	125	125
15	Students Union	200	0	100	100	100	100
16	Magazine Fee	100	0	50	50	50	50
17	NAAC Fee	100	0	50	50	50	50
18	Maintenance Fee	500	0	250	250	250	250
19	Canteen Fee	75	0	38	38	38	38
20	Students' Health Home	10	0	5	5	5	5
21	Identity Card/one time during 1 st Admission	100	0	0	0	0	0
22	e-Maintenance Fee	300	0	150	150	150	150
23	CU Sports & Games Fee (One time)	60	0	0	0	0	0
24	CU Registration Fee (One time)	100	0	0	0	0	0
25	ENVS PROJECTS (One Time)	0	20	0	0	0	0
	TOTAL	5155	1530	3029	3029	3029	3029

B.COM (GENERAL) FEES 2021-22

SL	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
1	Tuition Fee (Six month)	360	360	360	360	360	360
2	Admission and Re- Admission Fee/SEM	100	100	100	100	100	100

SL	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
3	Laboratory Deposit (one-time security deposit)	0	0	150	0	0	0
4	Laboratory Charges (Six months)	0	0	900	0	0	900
5	Library Deposit (one-time security deposit)	200	0	0	0	0	0
6	Library Fee	200	0	100	100	100	100
7	Session Charge	400	0	200	200	200	200
8	Building Fund	300	0	150	150	150	150
9	Students' Aid Fund	75	0	38	38	38	38
10	Examination Fee	75	0	38	38	38	38
11	Electricity Charges	150	0	75	75	75	75
12	Stationery Charges	150	0	75	75	75	75
13	Games and Sports Fee	150	0	75	75	75	75
14	Festival Charges	250	0	125	125	125	125
15	Students Union	200	0	100	100	100	100
16	Magazine Fee	100	0	50	50	50	50
17	NAAC Fee	100	0	50	50	50	50
18	Maintenance Fee	500	0	250	250	250	250
19	Canteen Fee	75	0	38	38	38	38
20	Students' Health Home	10	0	5	5	5	5
21	Identity Card/one time during 1 st Admission	100	0	0	0	0	0
22	e-Maintenance Fee	300	0	150	150	150	150
23	CU Sports & Games Fee (One time)	60	0	0	0	0	0
24	CU Registration Fee (One time)	100	0	0	0	0	0
25	ENVS PROJECTS (One Time)	0	20	0	0	0	0
	TOTAL	3955	480	3029	1979	1979	2879



B.COM (HONOURS) FEES 2021-22

SL	DESCRIPTION OF HEADS	SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
1	Tuition Fee (Six month)	510	510	510	510	510	510
2	Admission and Re- Admission Fee/SEM	100	100	100	100	100	100
3	Laboratory Deposit (one-time security deposit)	0	0	150	0	0	0
4	Laboratory Charges (Six months)	0	0	900	0	0	900
5	Library Deposit (one-time security deposit)	200	0	0	0	0	0
6	Library Fee	200	0	100	100	100	100
7	Session Charge	400	0	200	200	200	200
8	Building Fund	300	0	150	150	150	150
9	Students' Aid Fund	75	0	38	38	38	38
10	Examination Fee	75	0	38	38	38	38
11	Electricity Charges	150	0	75	75	75	75
12	Stationery Charges	150	0	75	75	75	75
13	Games and Sports Fee	150	0	75	75	75	75
14	Festival Charges	250	0	125	125	125	125
15	Students Union	200	0	100	100	100	100
16	Magazine Fee	100	0	50	50	50	50
17	NAAC Fee	100	0	50	50	50	50
18	Maintenance Fee	500	0	250	250	250	250
19	Canteen Fee	75	0	38	38	38	38
20	Students' Health Home	10	0	5	5	5	5
21	Identity Card/one time during 1 st Admission	100	0	0	0	0	0
22	e-Maintenance Fee	300	0	150	150	150	150
23	CU Sports & Games Fee (One time)	60	0	0	0	0	0
24	CU Registration Fee (One time)	100	0	0	0	0	0
25	ENVS PROJECTS (One Time)	0	20	0	0	0	0
	TOTAL	4105	630	3179	2129	2129	3029

Advice to students

1. Do not loiter or lounge at the corridors of the college.
2. Do not paste posters college campus.
3. Do not damage or deface college properties.
4. Do not smoke; chew tobacco, take drugs and spit within campus.
5. Do not indulge in ragging inside or outside the college campus.
6. Do not keep bicycles or two-wheelers in any place other than the one earmarked.

Offenders may be fined as determined by the authorities and other disciplinary measures may be inflicted upon. It is expected that students will put off lights and fans when the classes are over or they are outside classrooms.

Compiled and edited by Dr. Gautam Majumdar, Associate Professor, Department of Political Science.
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