

CONFIDENTIAL



Head Examiner / Co-ordinator

[In replying, please quote the number and date of this letter.]

From
The Controller of Examinations,
University of Calcutta

Senate House,

No. Gen¹⁹/ PHSG /C /3

Kolkata the 29th April 20 2019

To,

CHHATRADHAR DAS
(LALBABA COLLEGE)

Resl:

5/2, JAMINI KAVIRAJROW
KOLKATA- 700004

9432874080

Dear Sir/Madam,

I have the honour, by the direction of the Vice-Chancellor and Syndicate, to inform you that you have been appointed Coordinator / Head-Examiner cum Examiner for the following subject, paper & examinations :

BA/B.Sc Semester-II Gen.(CBCS)

2019 PHSG CC/GE 2

Etch. 3

Syllabus 2018 - 2019

Your attention is invited to the duties and functions printed below. Please send your acceptance in respect of the appointment (detaching the format duly filled in and signed) to the undersigned within 15 days after receiving the letter.

I desire to draw your special attention to the following provision in the Regulations, of which you are no doubt already aware.

"Examiners are required to keep the result of the examinations and the marks assigned to candidates strictly secret."

It is desired that you will strictly adhere to the above rule, and in so far as it lies in your power, will secure its observance by the Examiners assisting you. I am to add that if you are approached by or on behalf of any particular candidate to divulge his result or do any thing else of an unfair nature, you will be so good as to immediately report the matter to the undersigned, stating the Roll and No of the candidate concerned. Any case of violation of the above rules will be taken serious notice of by the Vice-Chancellor and Syndicate.

Yours faithfully,

Controller of Examinations. (Actg)