LALBABA COLLEGE

Accredited by NAAC with B+ Grade

117, Grand Trunk Road,
Belurmath, Howrah
Phone : 2654-6289

20/9/17

To
Dr. Chhatradhar Das
Deptt. of Physics
Lalbaba College.

Sub: **Request for rendering service as PIO.**

Dear Sir,

Undersigned is pleased to appoint you as Public Information Officer (PIO) of the college with immediate effect. In addition to your routine duty, you are required to discharge the above work as assigned.

This instruction will remain effective till further notified.

Your kind consent is highly solicited.

Thanking you,

Yours faithfully,

20/9/2017

Principal
Lalbaba College
117, G. T. Road, Belurmath
Howrah - 711202

Rnc/-

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